Course Equivalency Management System Training for CTAG Institutional Coordinators

Webinar

Ohio | Department of Higher Education

OhioHigherEd.org

Articulation and Transfer Research

Ohio's Credit Transfer

2011 Student Transfers

42,998

Undergraduates transferred within the University System of Ohio

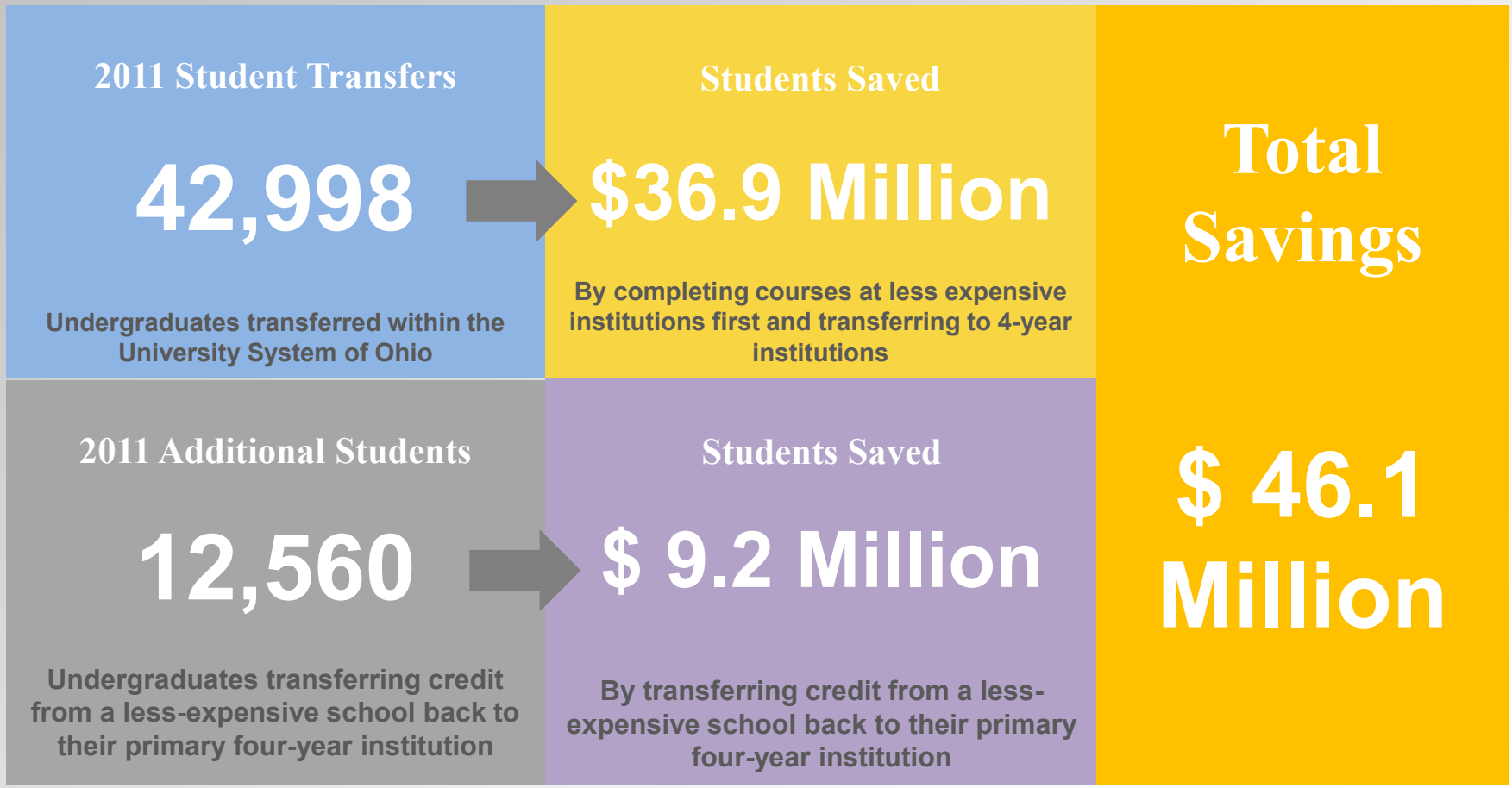
Student Transfers Increased

⬆43.4%

From FY2002 to FY2011

source: http://www.ohiohighered.org/transfer/research
(Facts at a Glance - PPT)

Ohio's Credit Transfer



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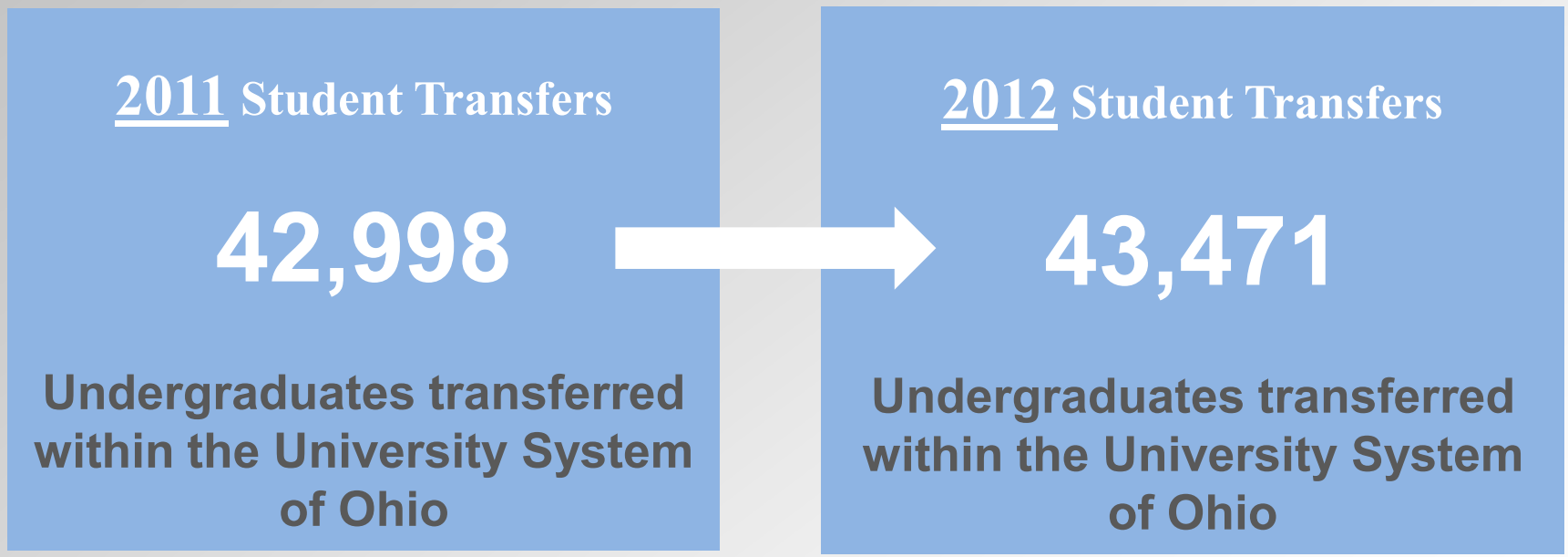
Ohio's Credit Transfer



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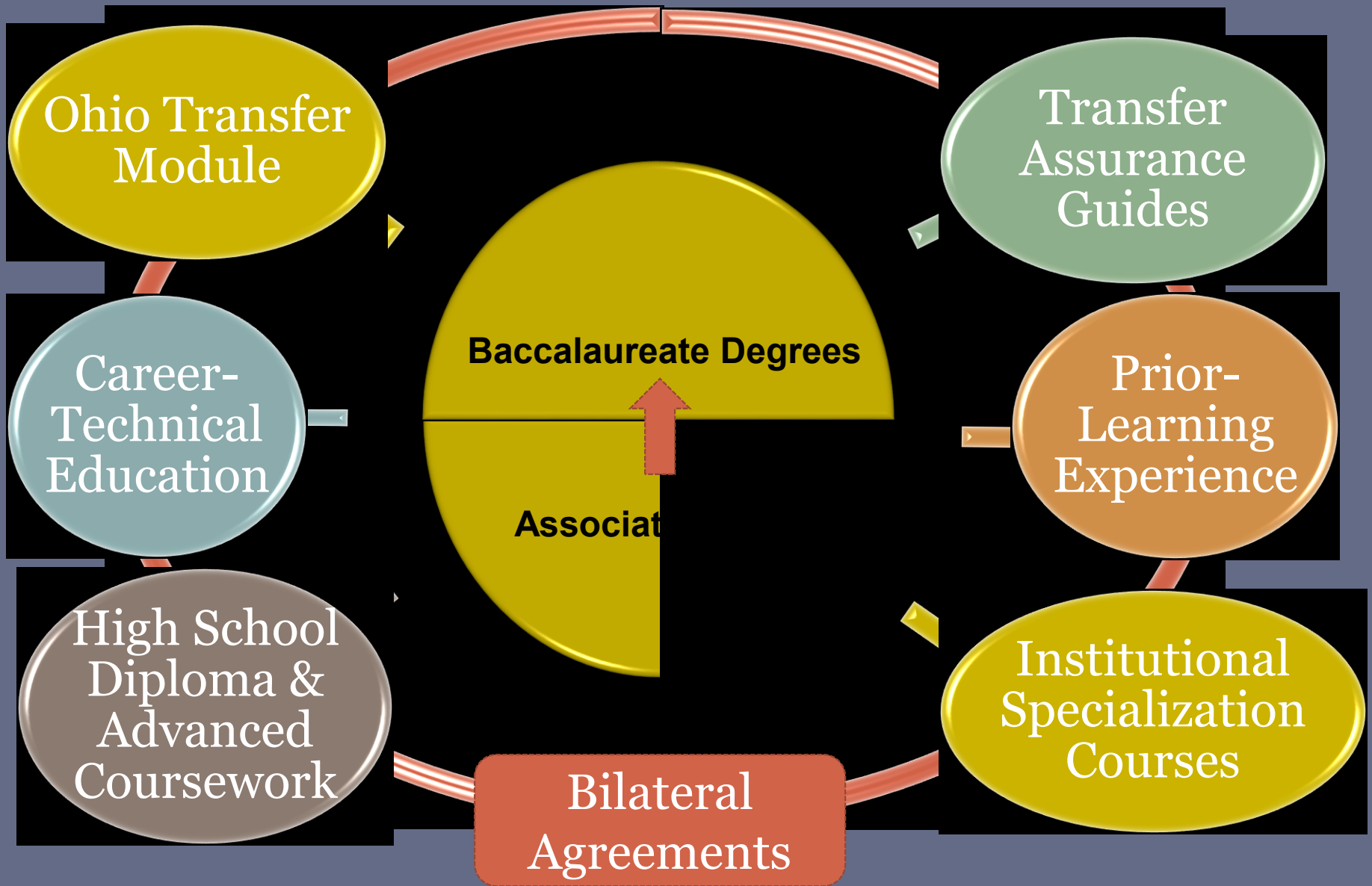
(Facts at a Glance - PPT)

Mobility Magnet
(Attract – Retain – Graduate)



Understanding Course Equivalency

An Overview

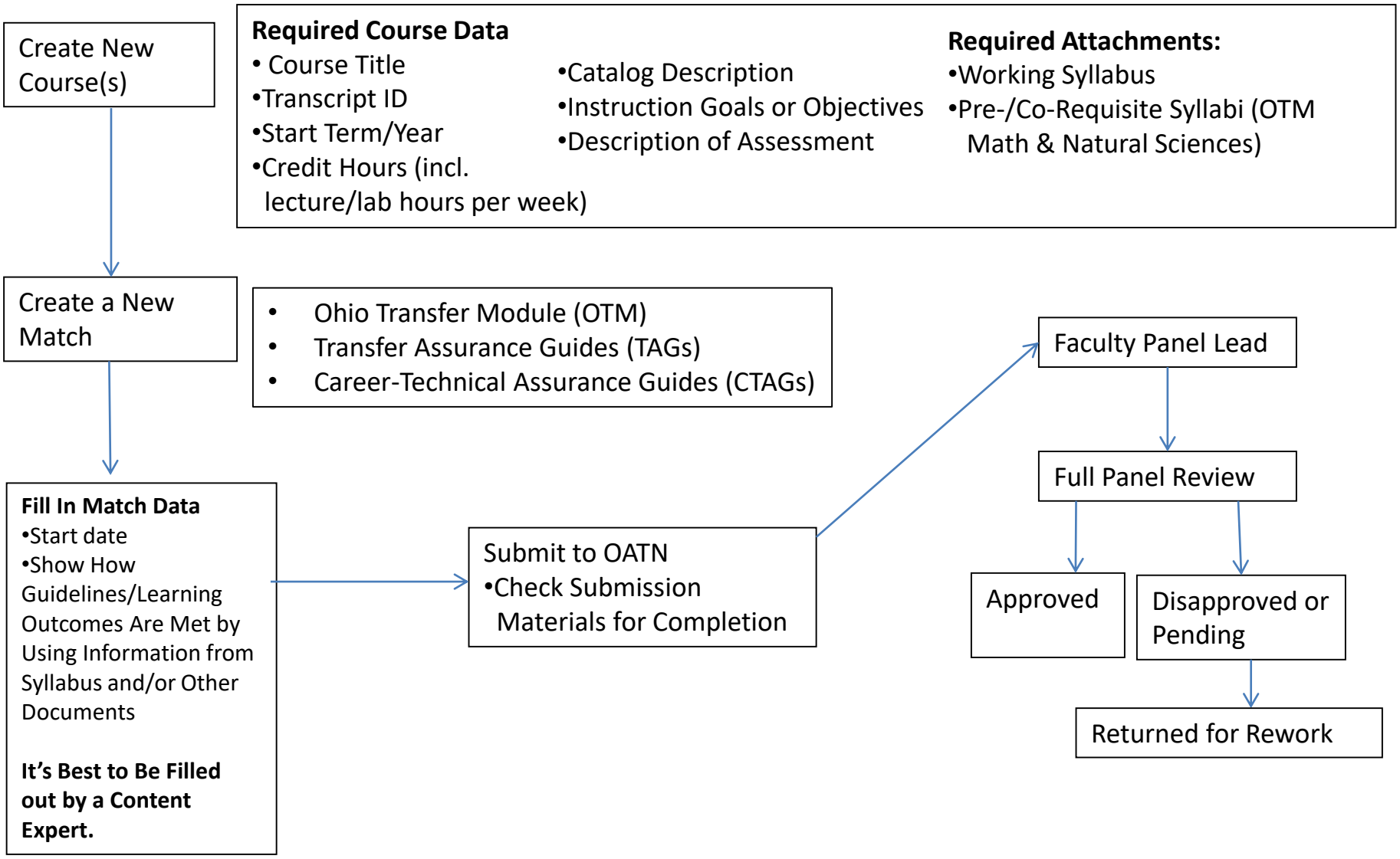
Five Steps to Course Equivalency

1. **Defining** – Joint faculty panels meet to define learning outcomes and credit hour ranges.
2. **Agreeing** – Educational partners reach consensual agreement on the learning outcomes via a statewide feedback process.
3. **Matching** – Institutions match courses to learning outcomes and credit hour ranges.
4. **Submitting** – Institutions submit specific course materials based on learning outcomes and credit hour ranges.
5. **Reviewing** – Faculty review panels validate course materials against learning outcomes, recommended credit hour ranges, and other requirements.

What Qualifies a Match for Approval?

- The course must meet at all of the required learning outcomes and at least 70% of all of the learning outcomes of a course
- Credit hours should be taken into account as well because they are commonly viewed as an indicator of breadth and depth.
- The match must also meet any other requirements including co-/pre-requisite, laboratory hours, and textbooks.

Process for Standard Review Including Course Inventory Creation and Match Submission



Course Equivalency Management System (CEMS)

APEX VERSION 1.0

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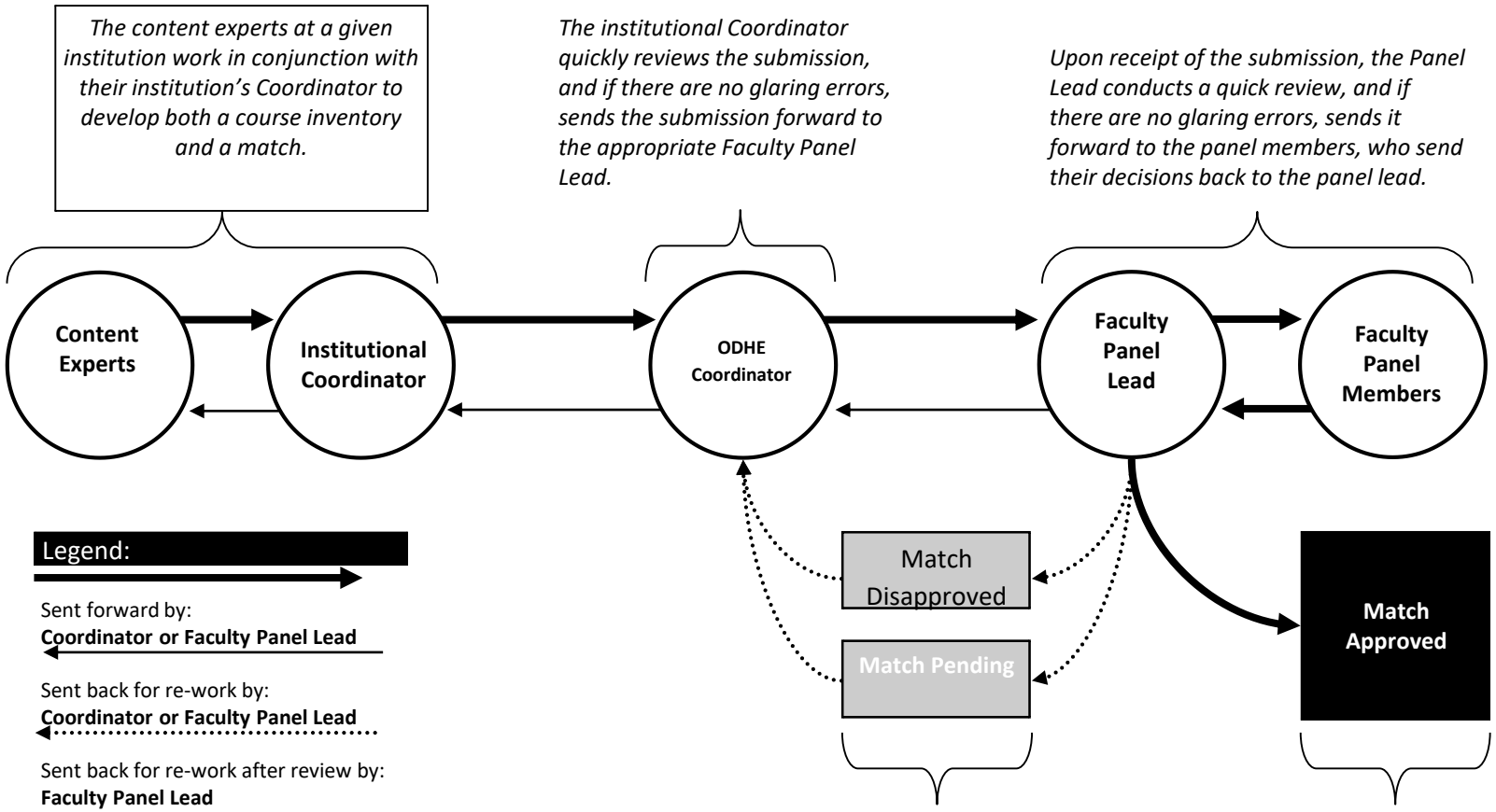
Step-by-Step Review Process in CEMS

Institutional Coordinator Users

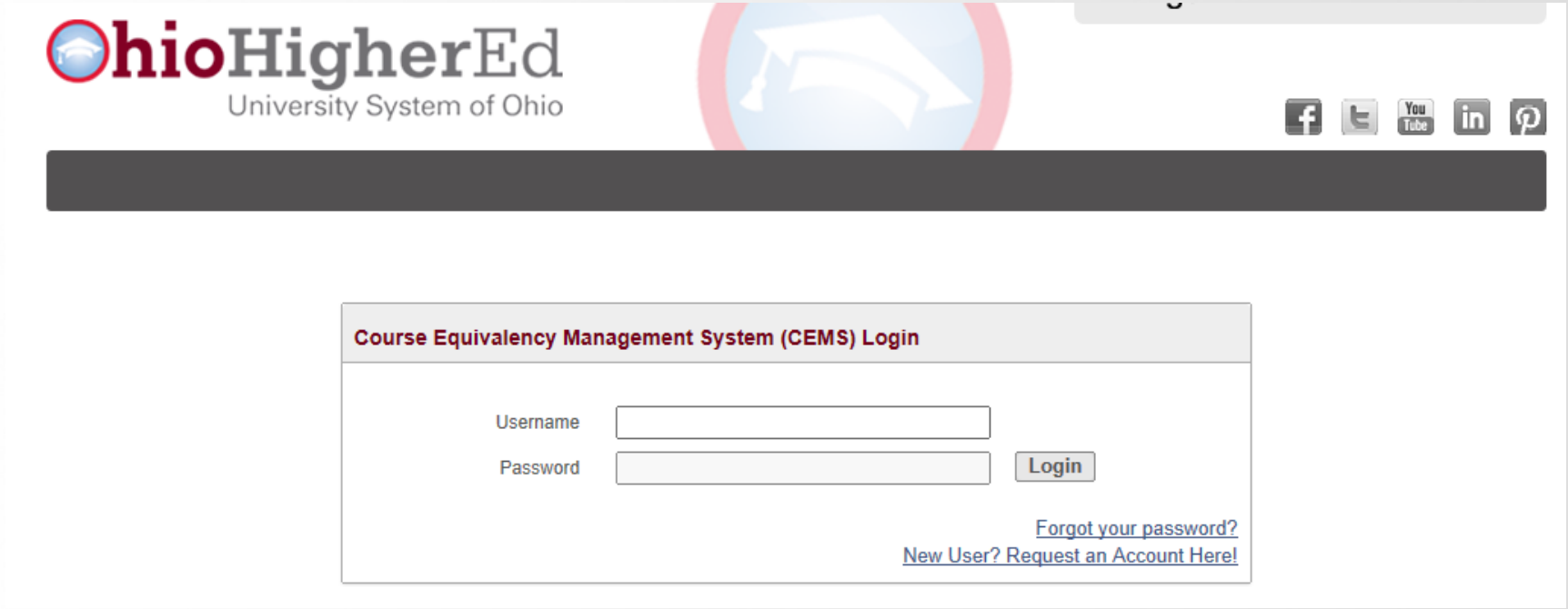
CEMS WORKFLOW



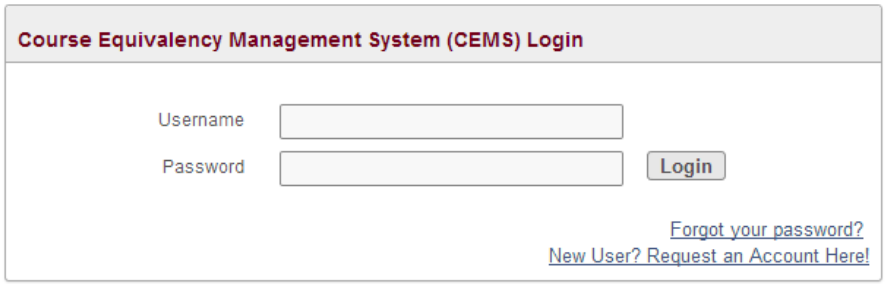
Institutional Coordinator Users

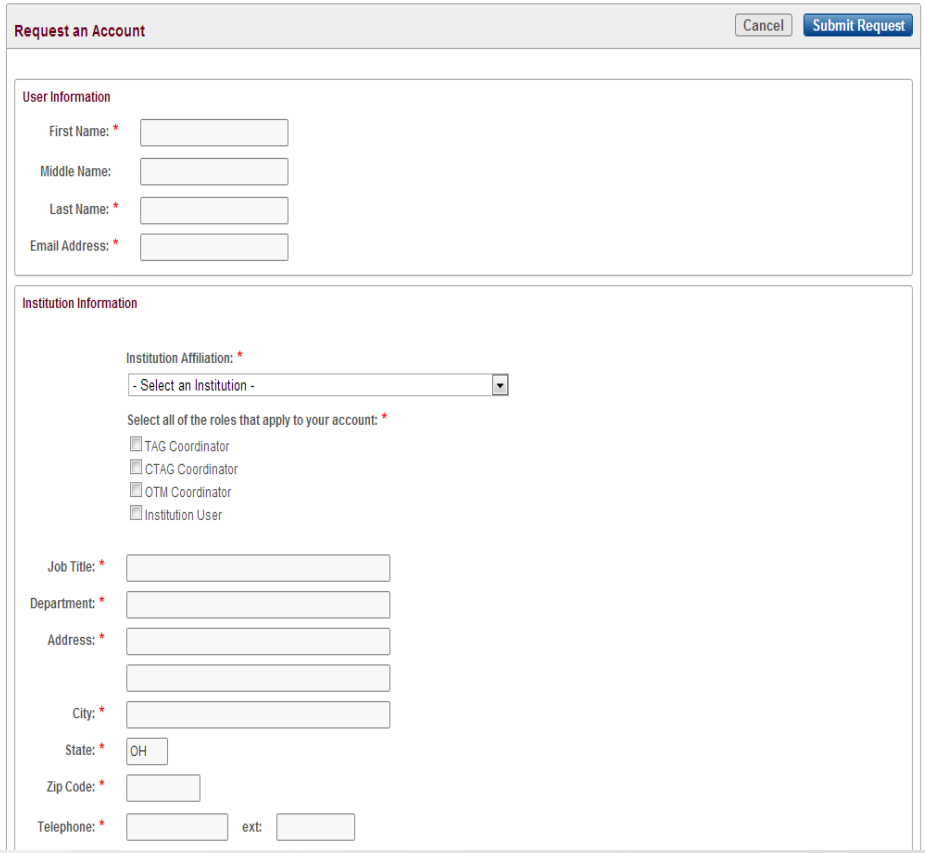
- Overview
- Guided Steps
- Discussion

Login


OhioHigherEd
University System of Ohio
Course Equivalency Management System (CEMS) Login
Username
Password
Login
Forgot your password?
New User? Request an Account Here!

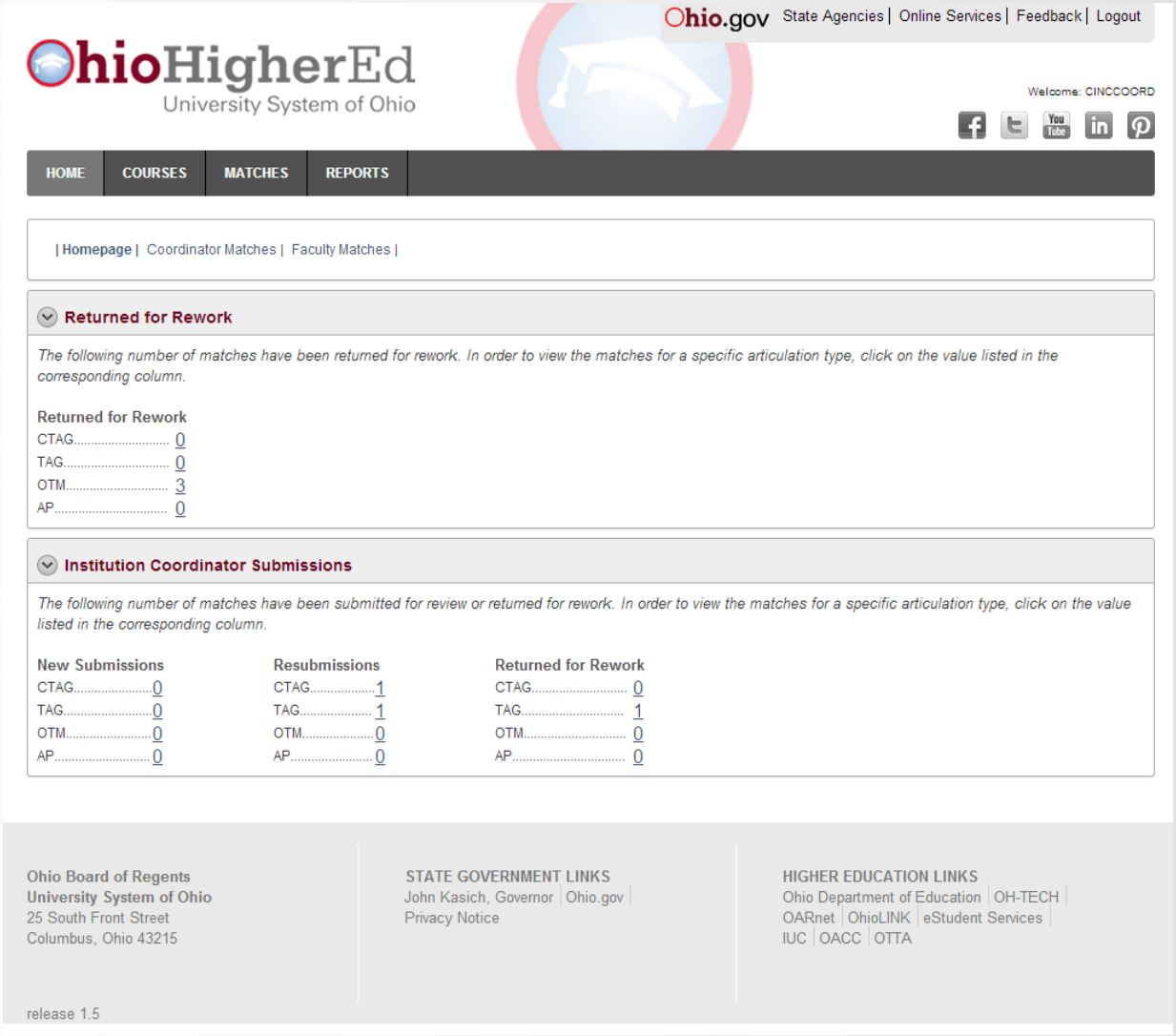
Request an Account



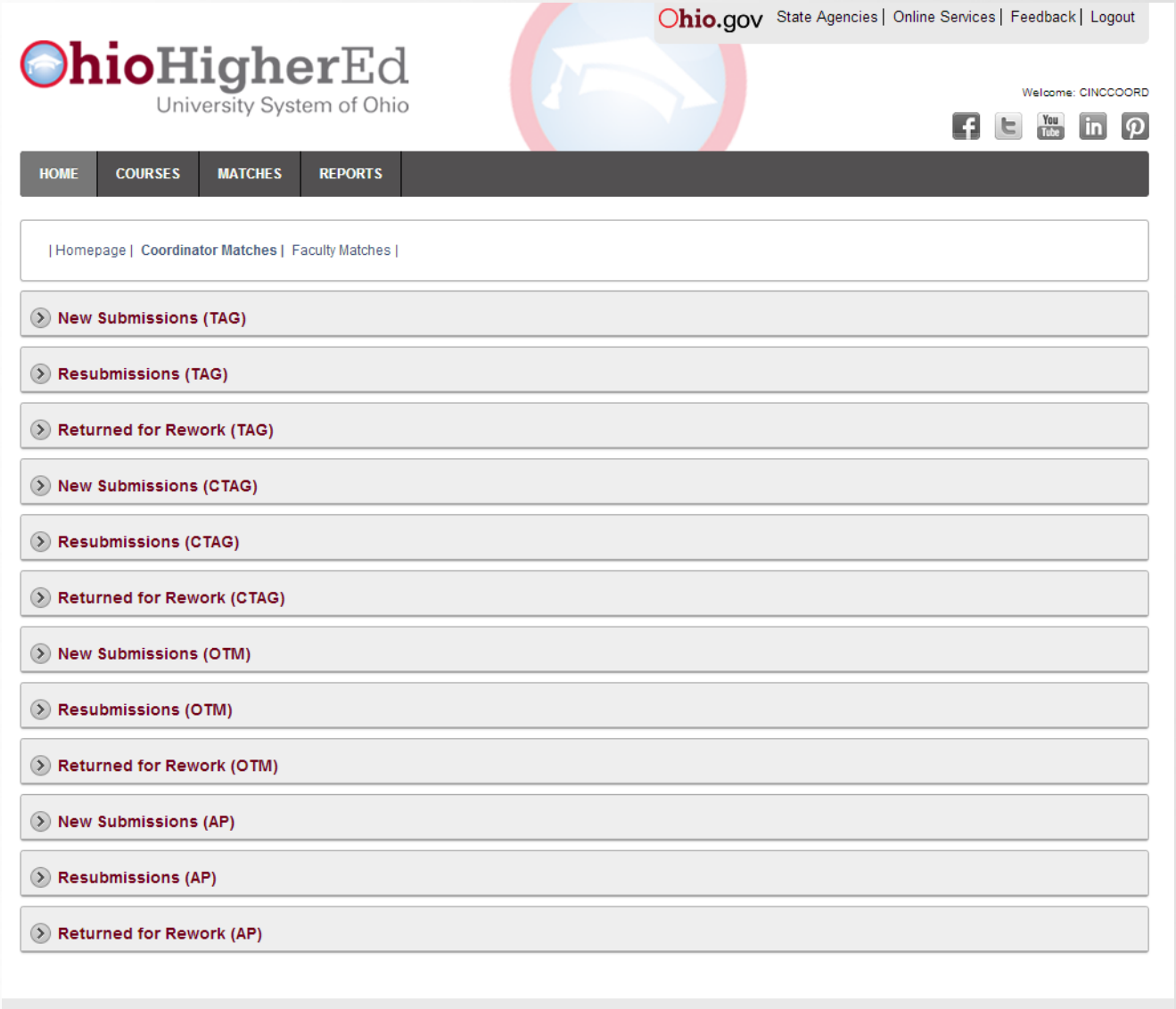


Password Recovery

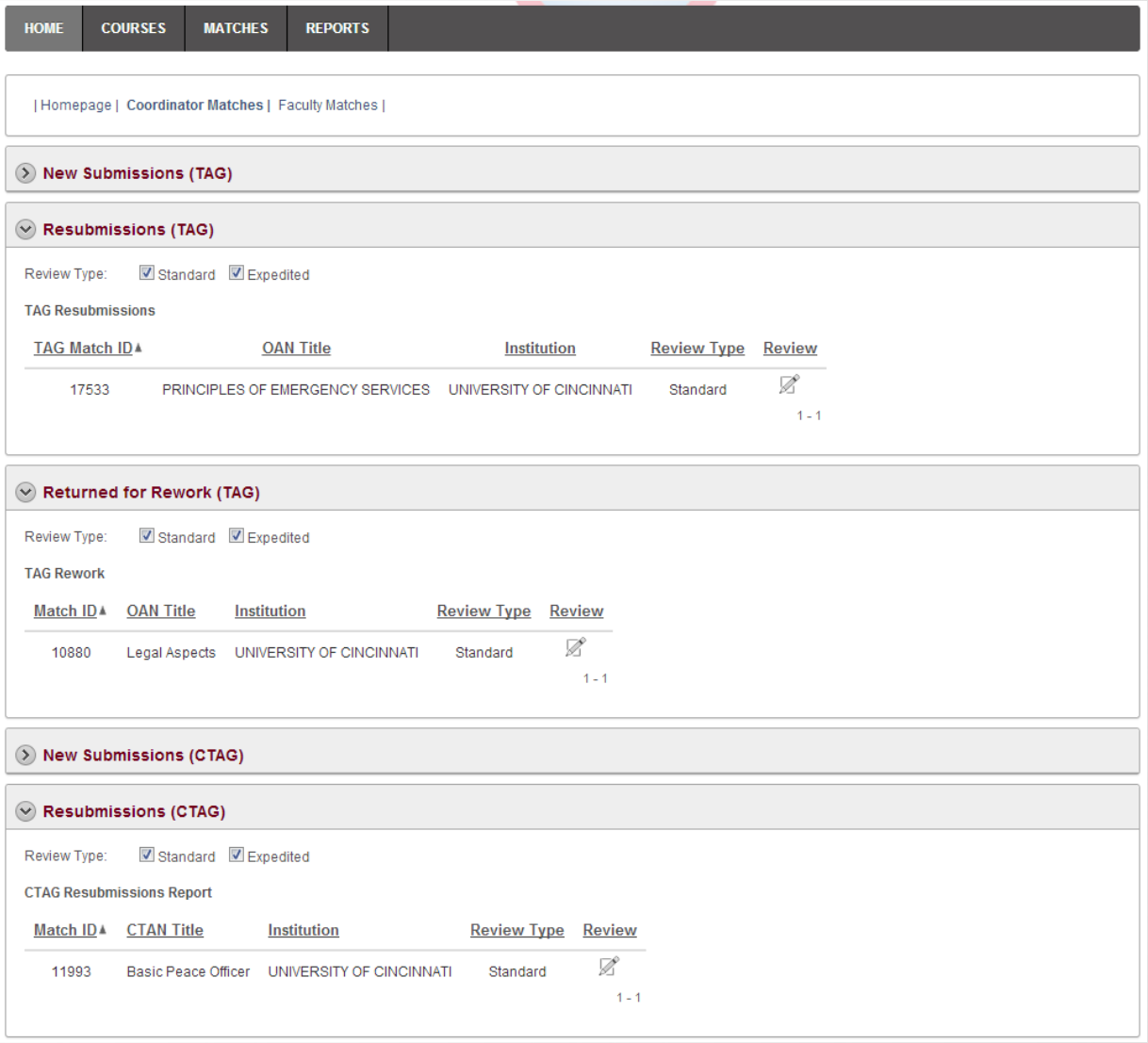
Institutional Coordinator User Main Page



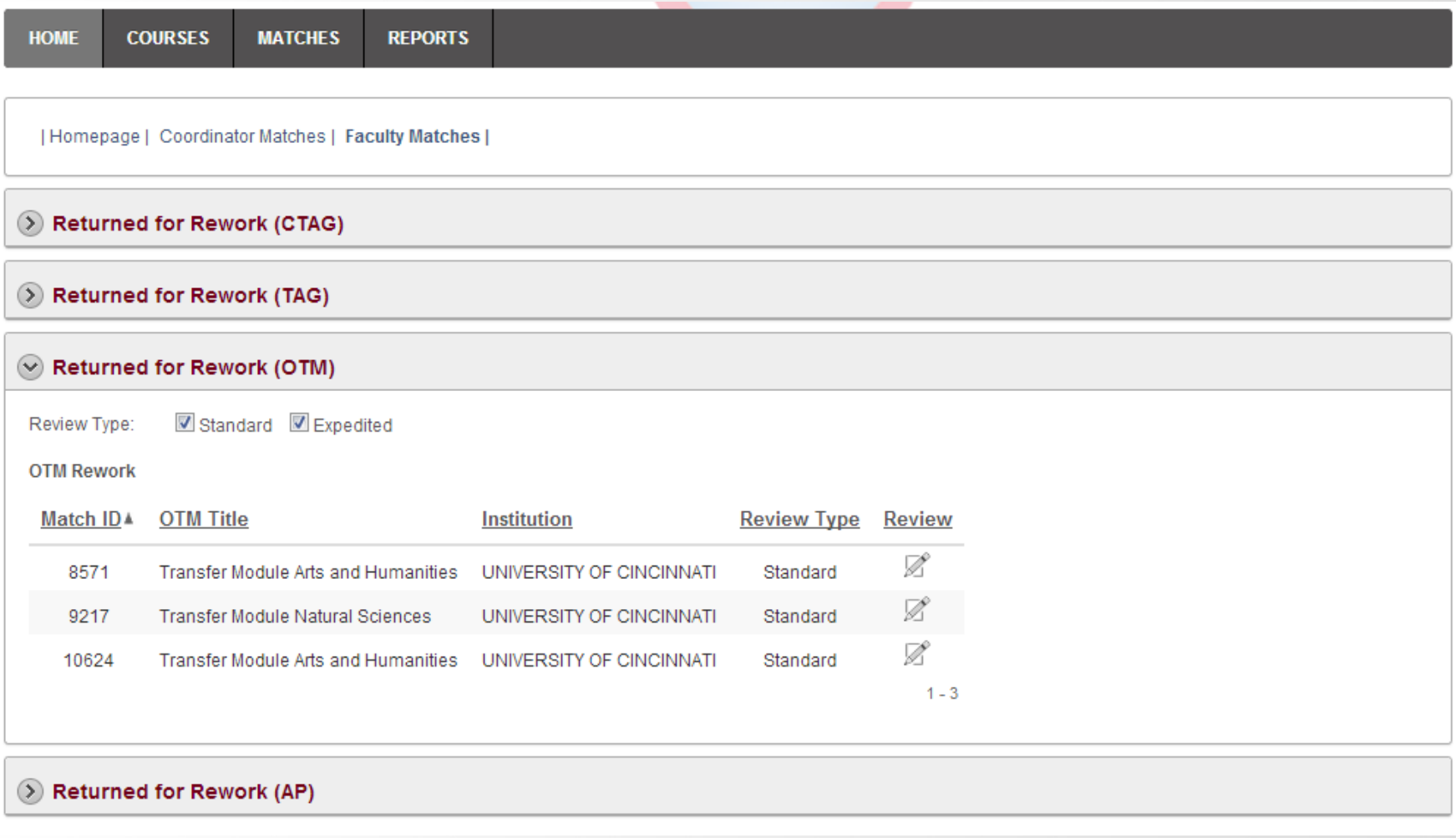
Coordinator Matches



Coordinator Matches Breakdown

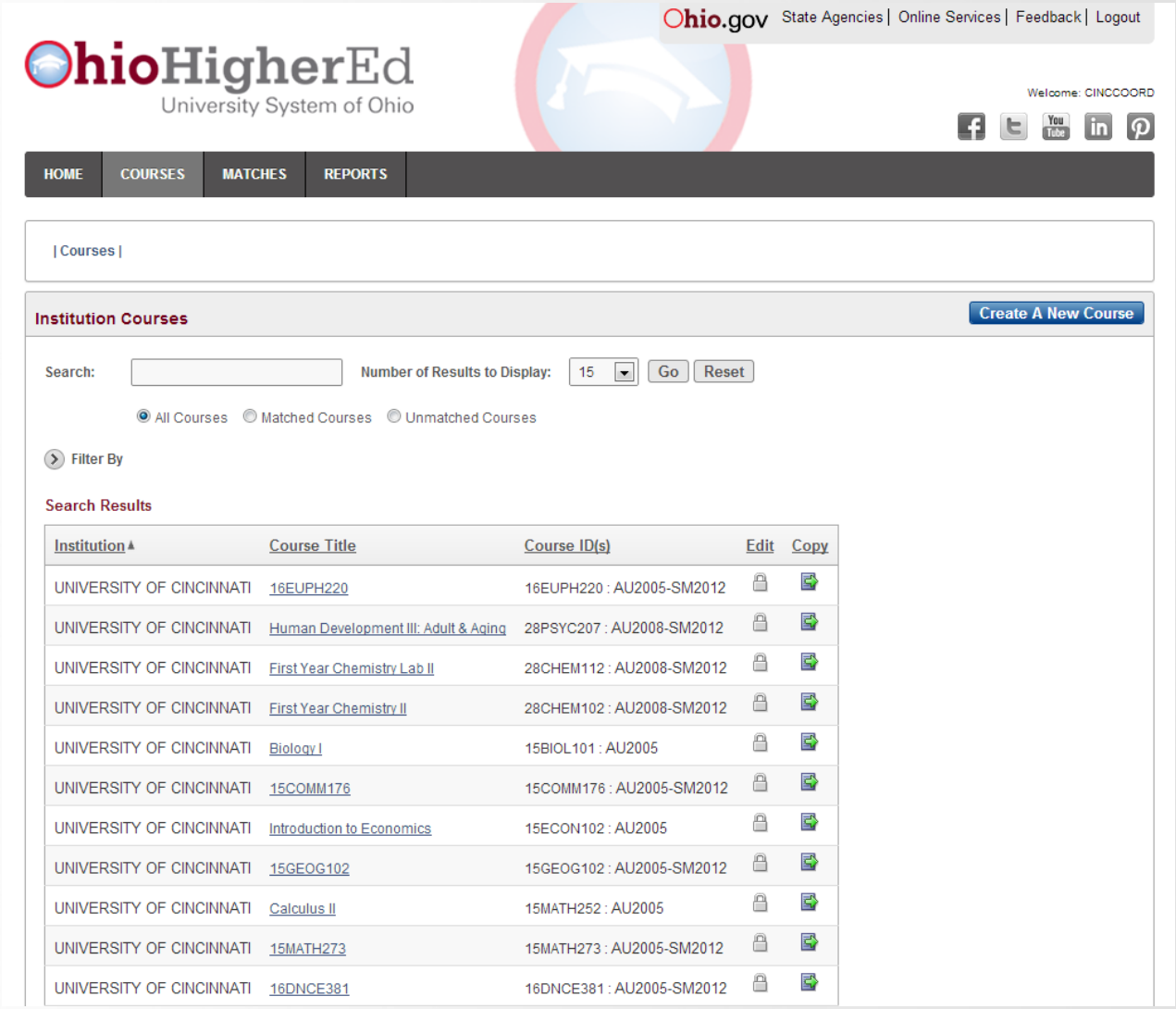


Faculty Matches



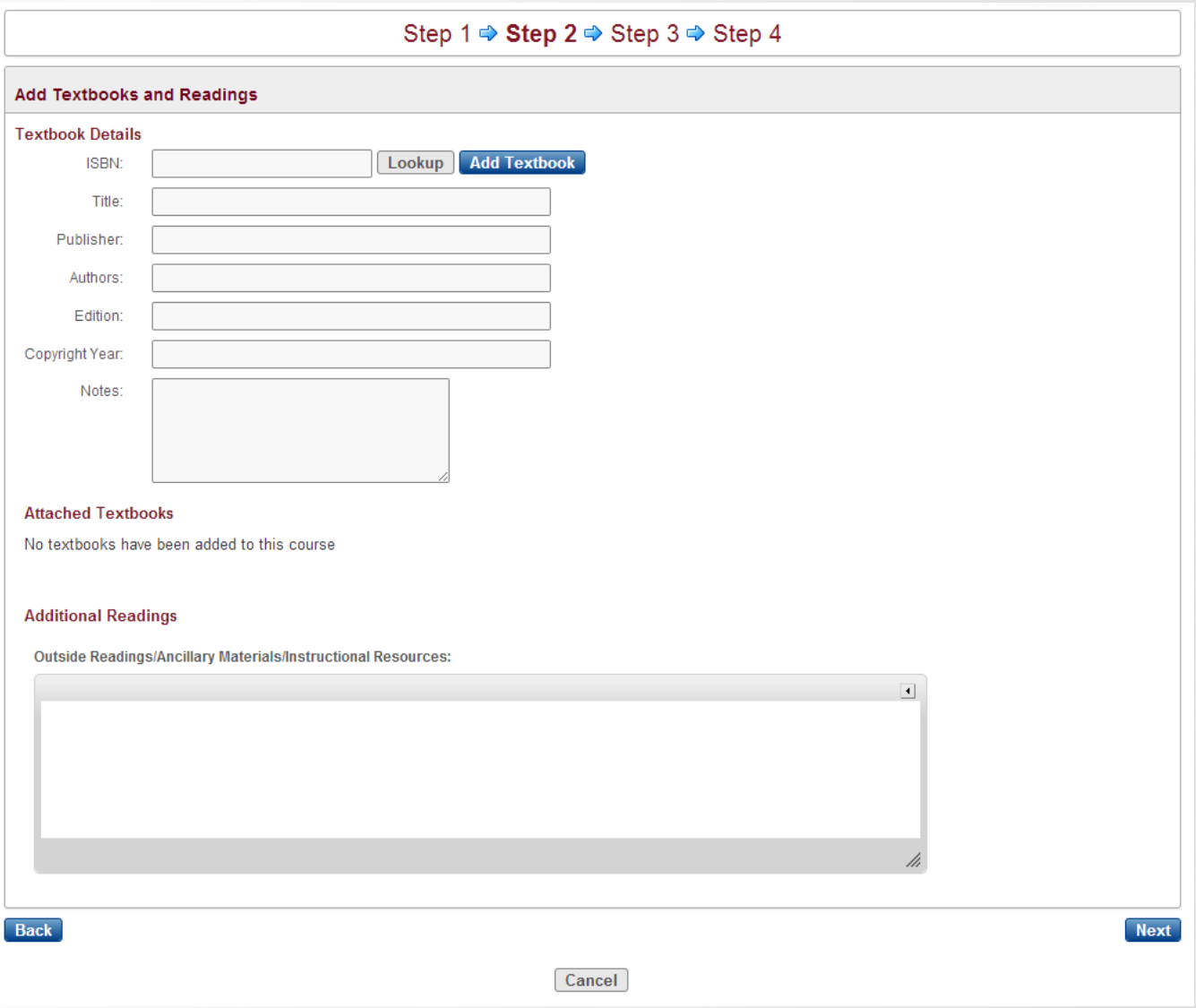
Course Overview

Course Overview



Create a Course

Create a Course



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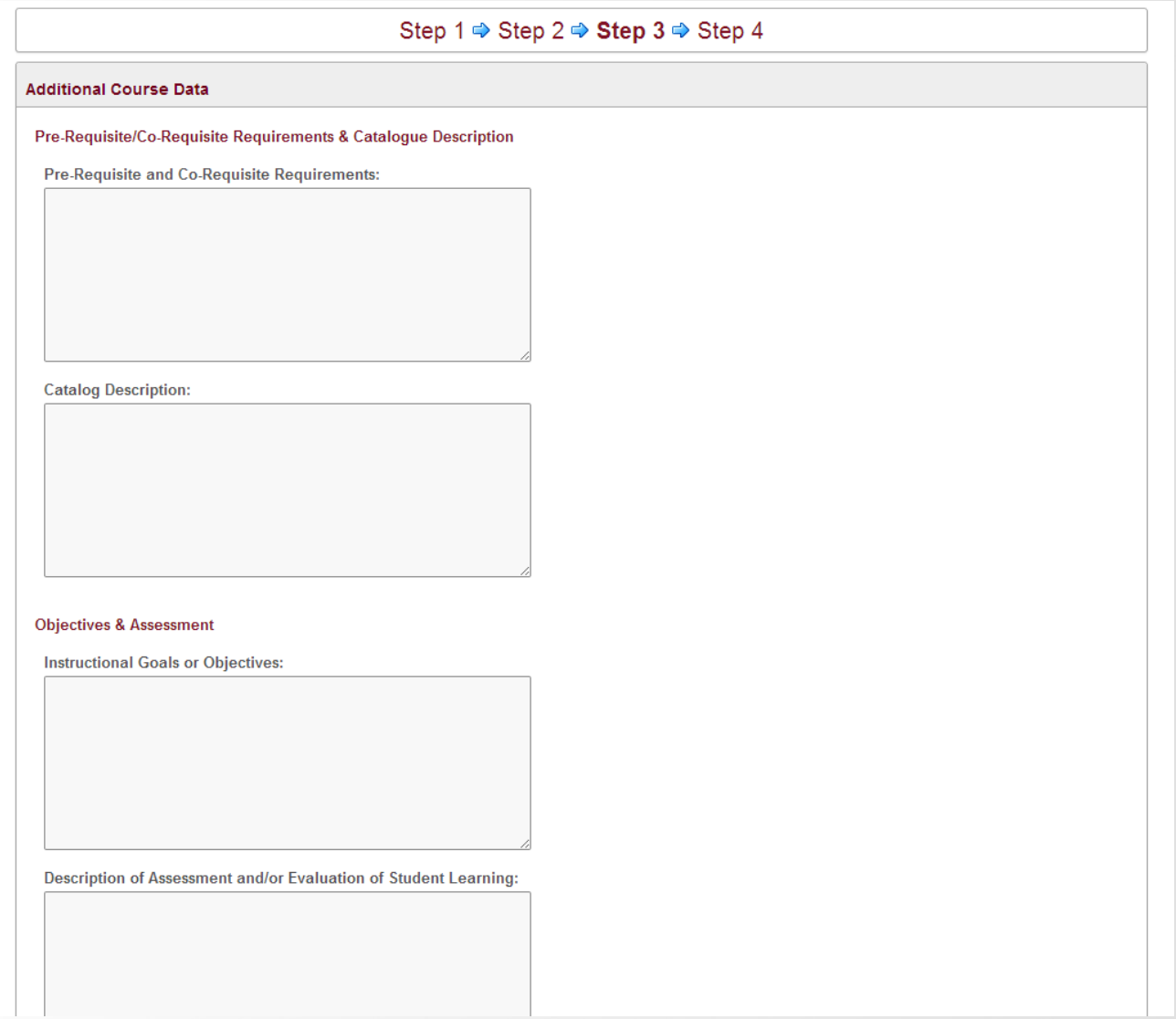

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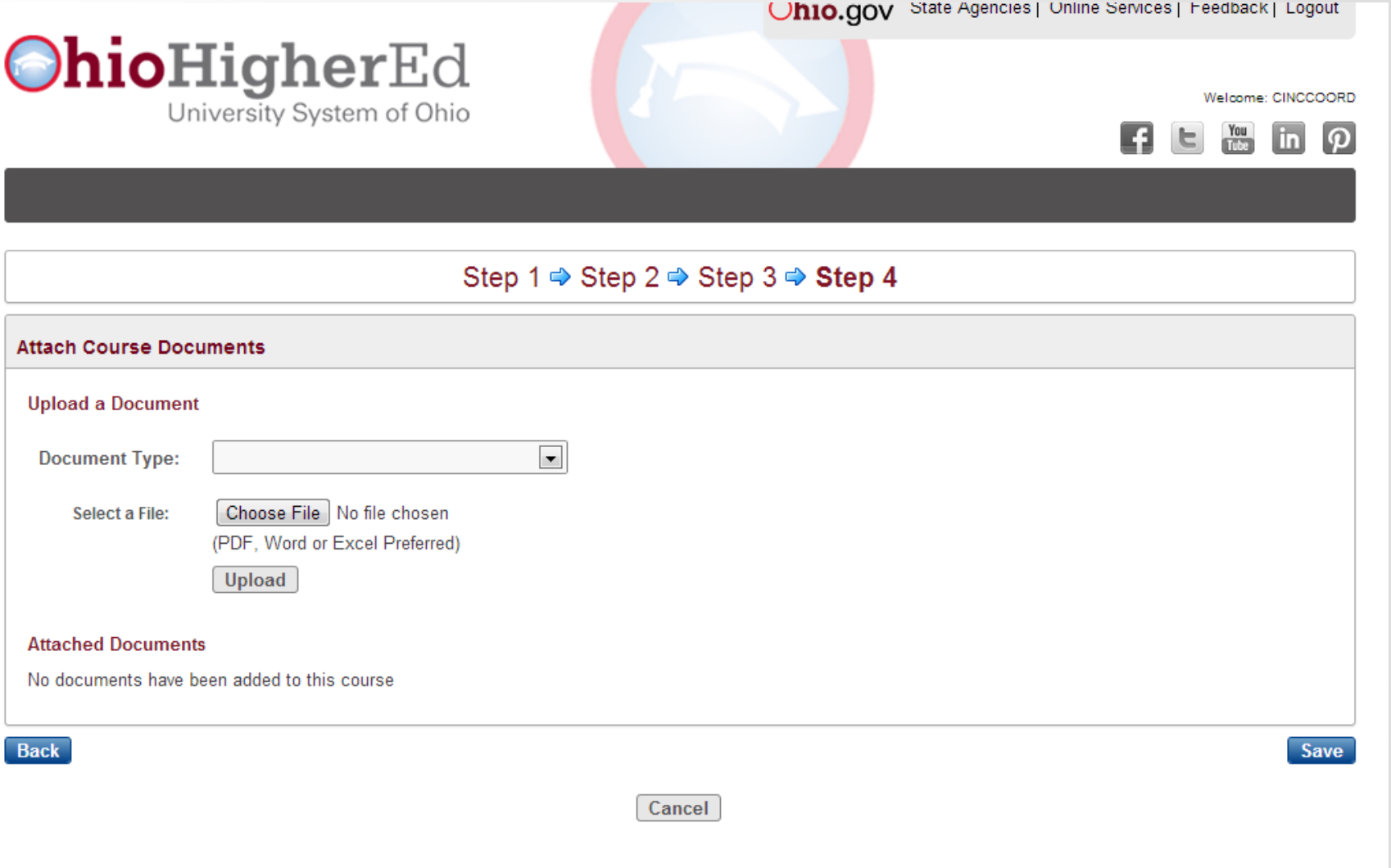

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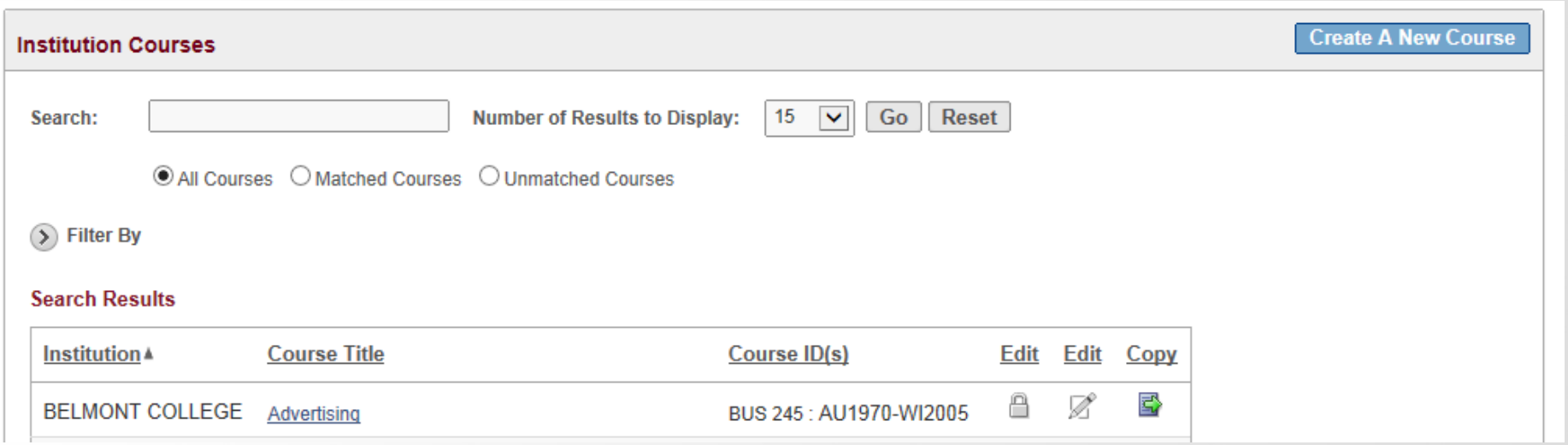

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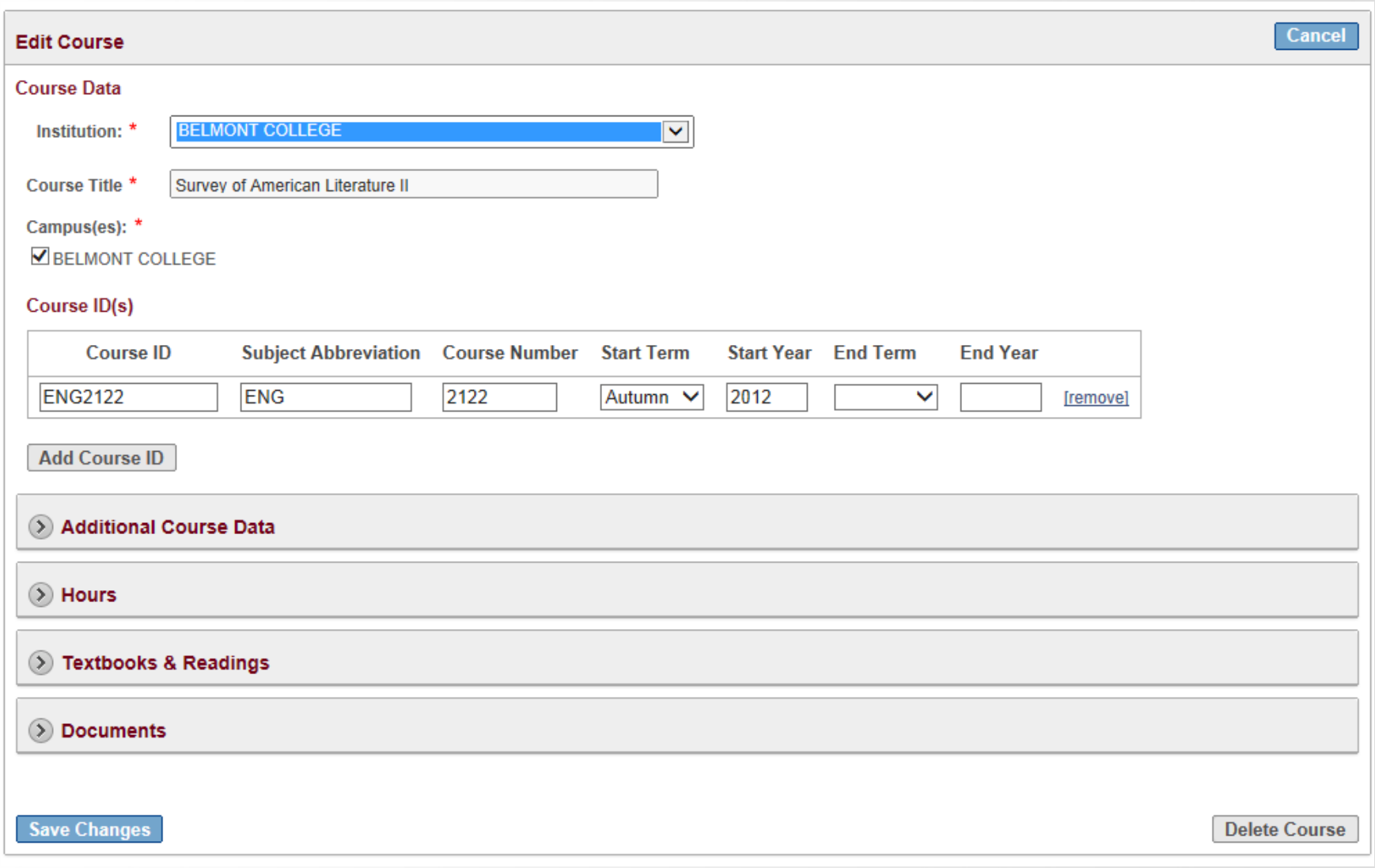

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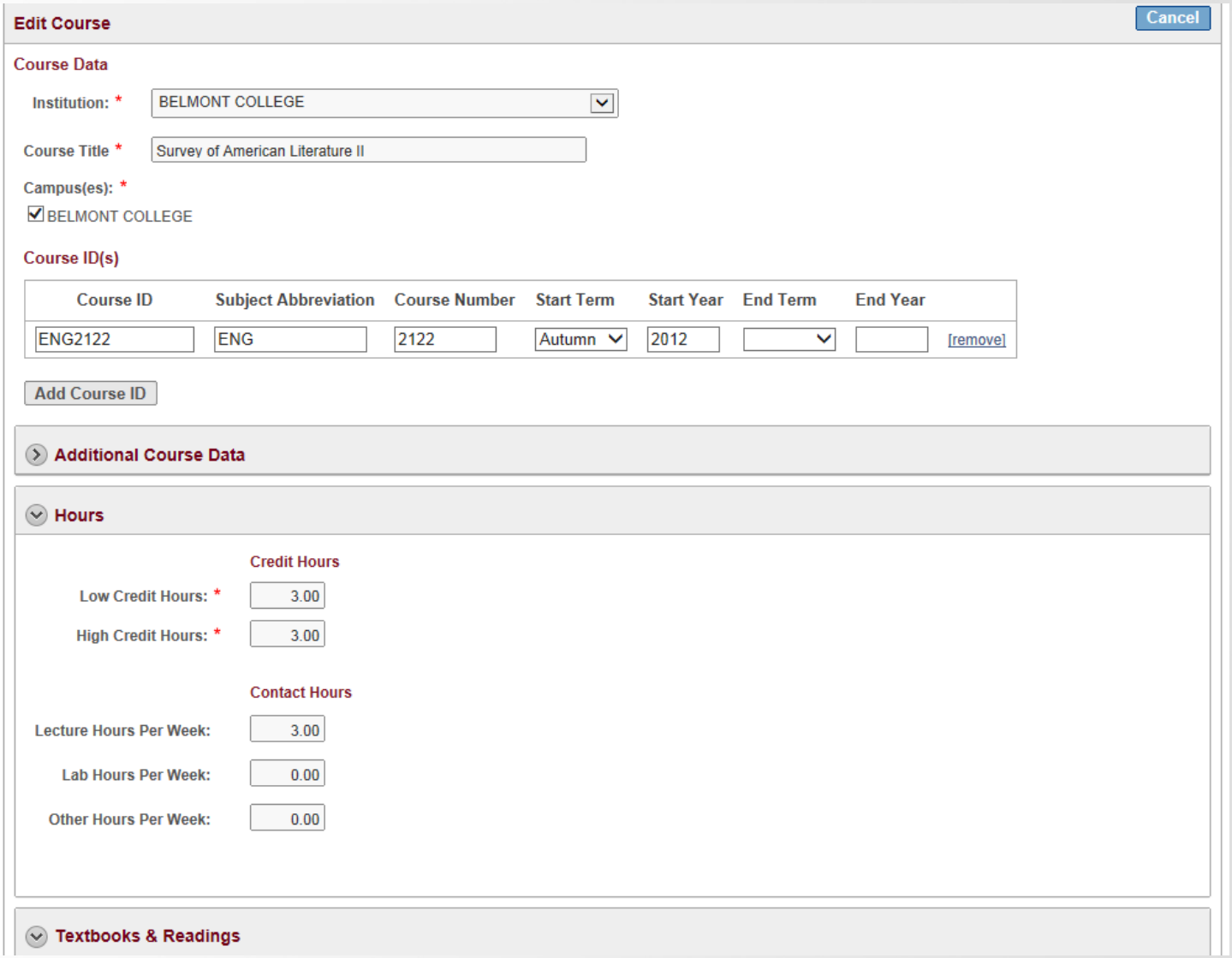

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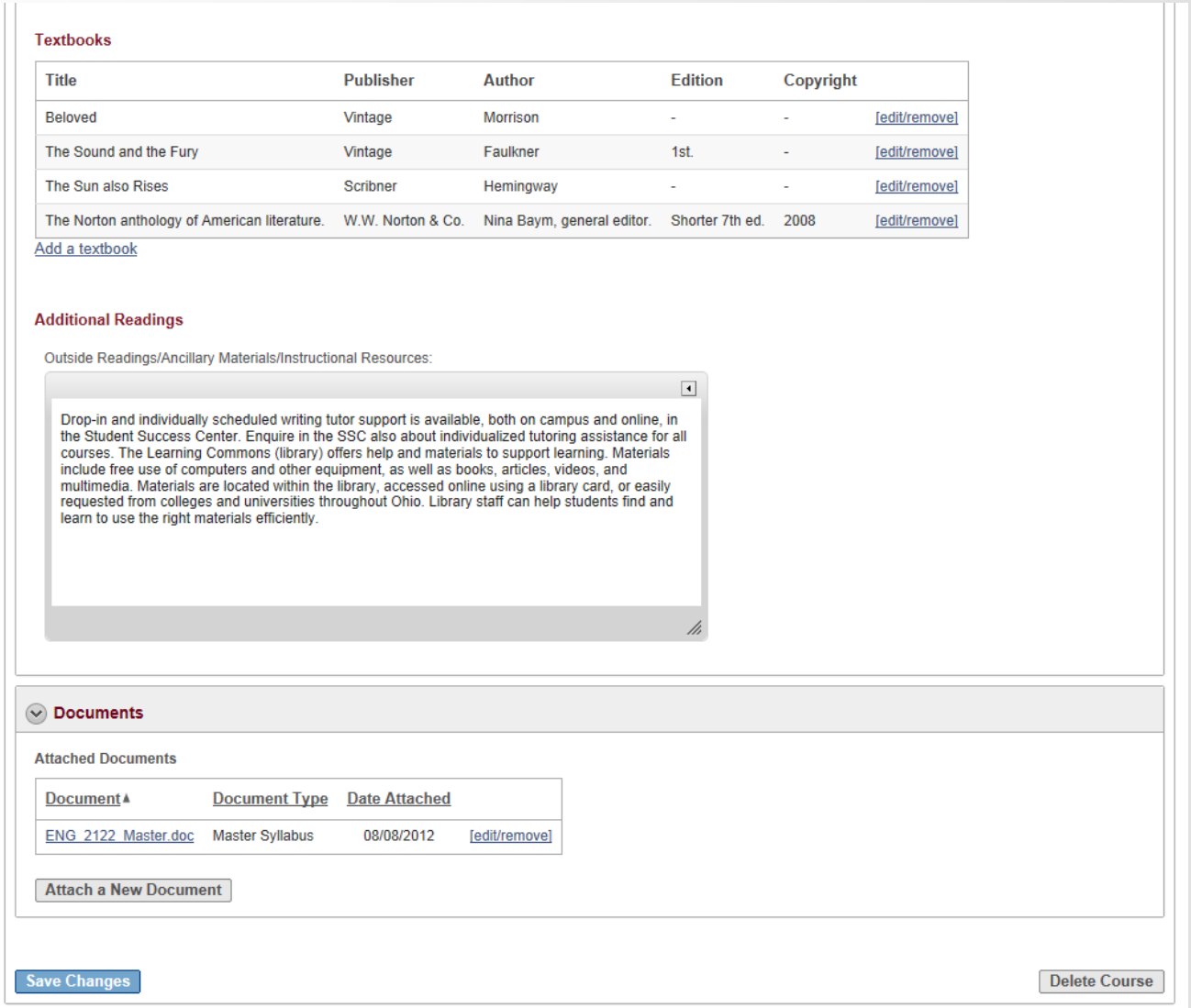


Textbooks

Title	Publisher	Author	Edition	Copyright	
Beloved	Vintage	Morrison	-	-	[edit/remove]
The Sound and the Fury	Vintage	Faulkner	1st.	-	[edit/remove]
The Sun also Rises	Scribner	Hemingway	-	-	[edit/remove]
The Norton anthology of American literature.	W.W. Norton & Co.	Nina Baym, general editor.	Shorter 7th ed.	2008	[edit/remove]

Add a textbook

Additional Readings

Outside Readings/Ancillary Materials/Instructional Resources:

Drop-in and individually scheduled writing tutor support is available, both on campus and online, in the Student Success Center. Enquire in the SSC also about individualized tutoring assistance for all courses. The Learning Commons (library) offers help and materials to support learning. Materials include free use of computers and other equipment, as well as books, articles, videos, and multimedia. Materials are located within the library, accessed online using a library card, or easily requested from colleges and universities throughout Ohio. Library staff can help students find and learn to use the right materials efficiently.

Documents

Attached Documents

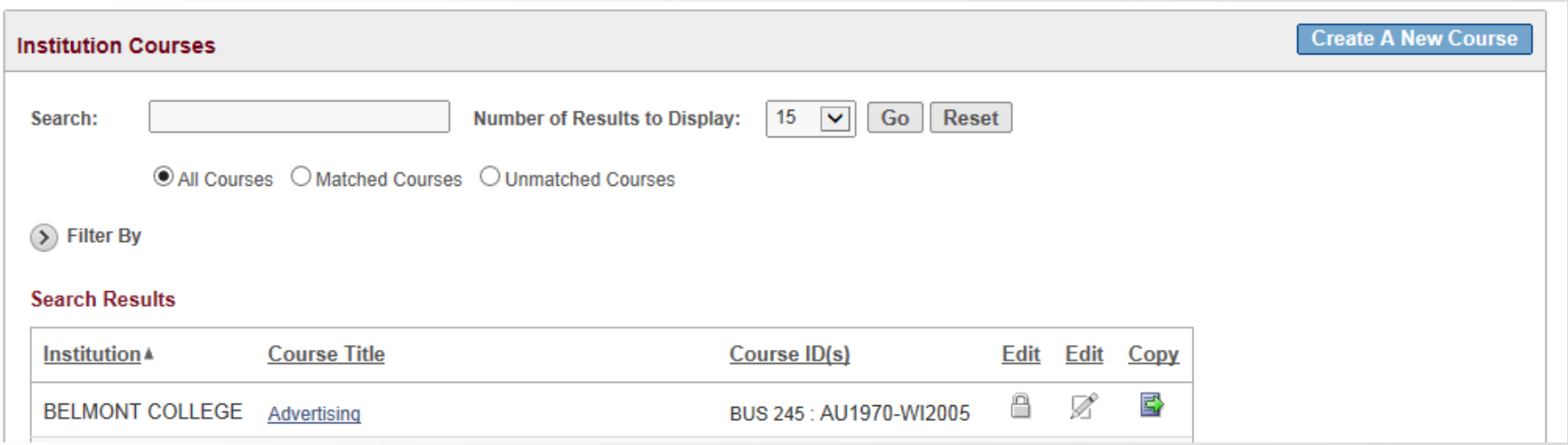
Document	Document Type	Date Attached	
ENG_2122_Master.doc	Master Syllabus	08/08/2012	[edit/remove]

Attach a New Document

Save Changes

Delete Course

Copy a Course



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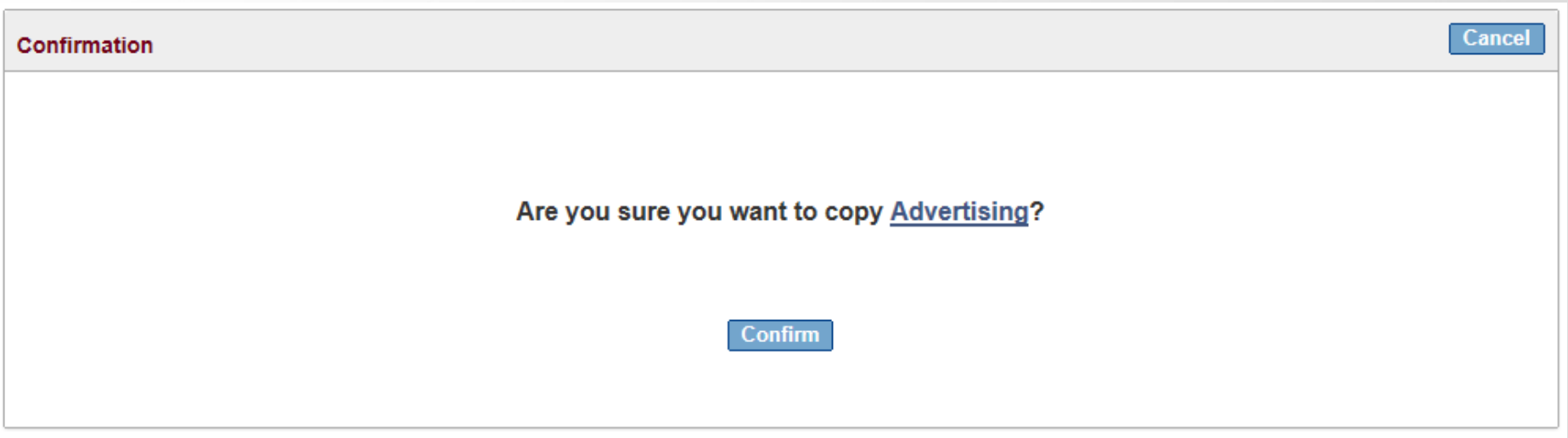

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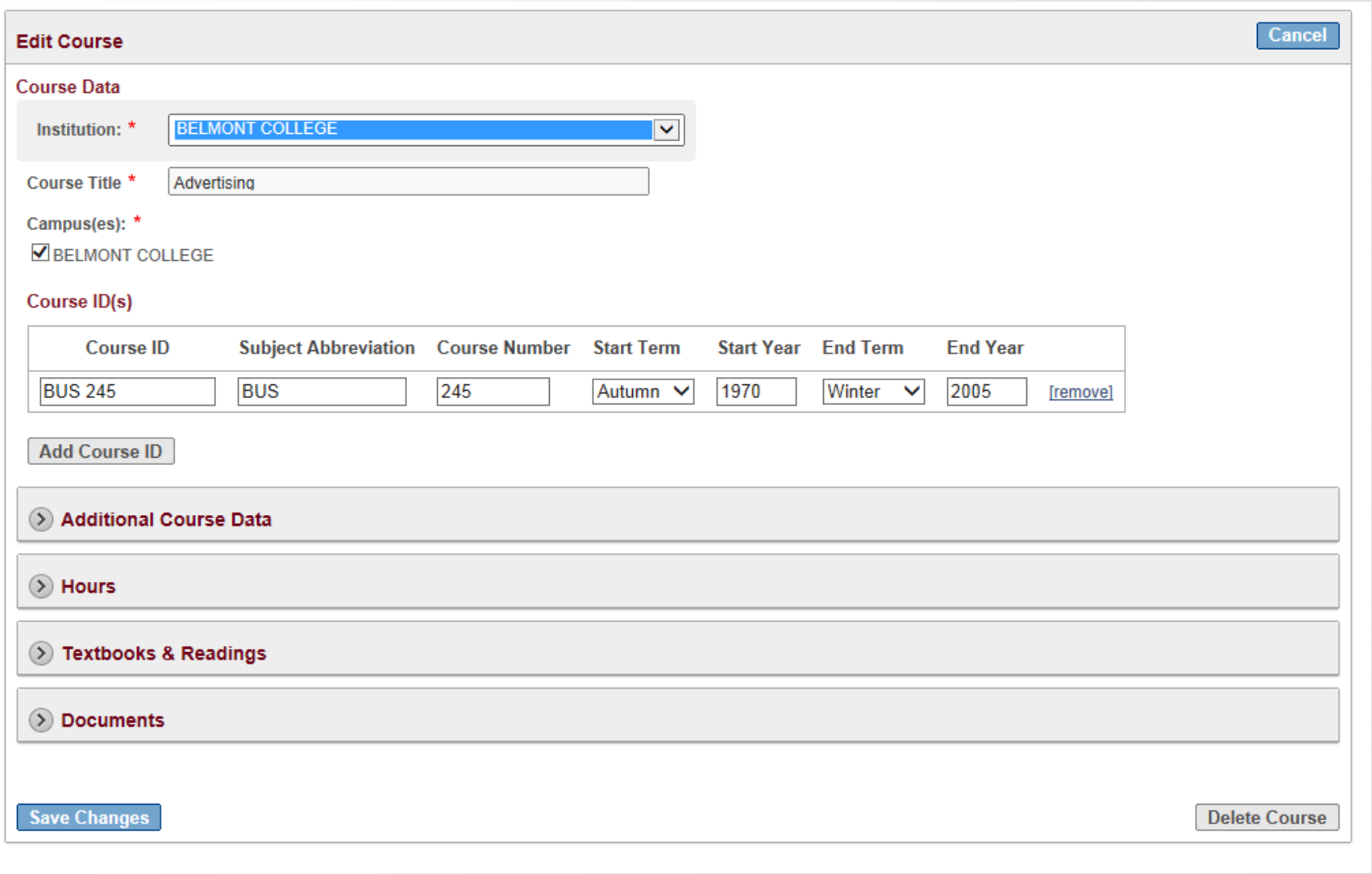
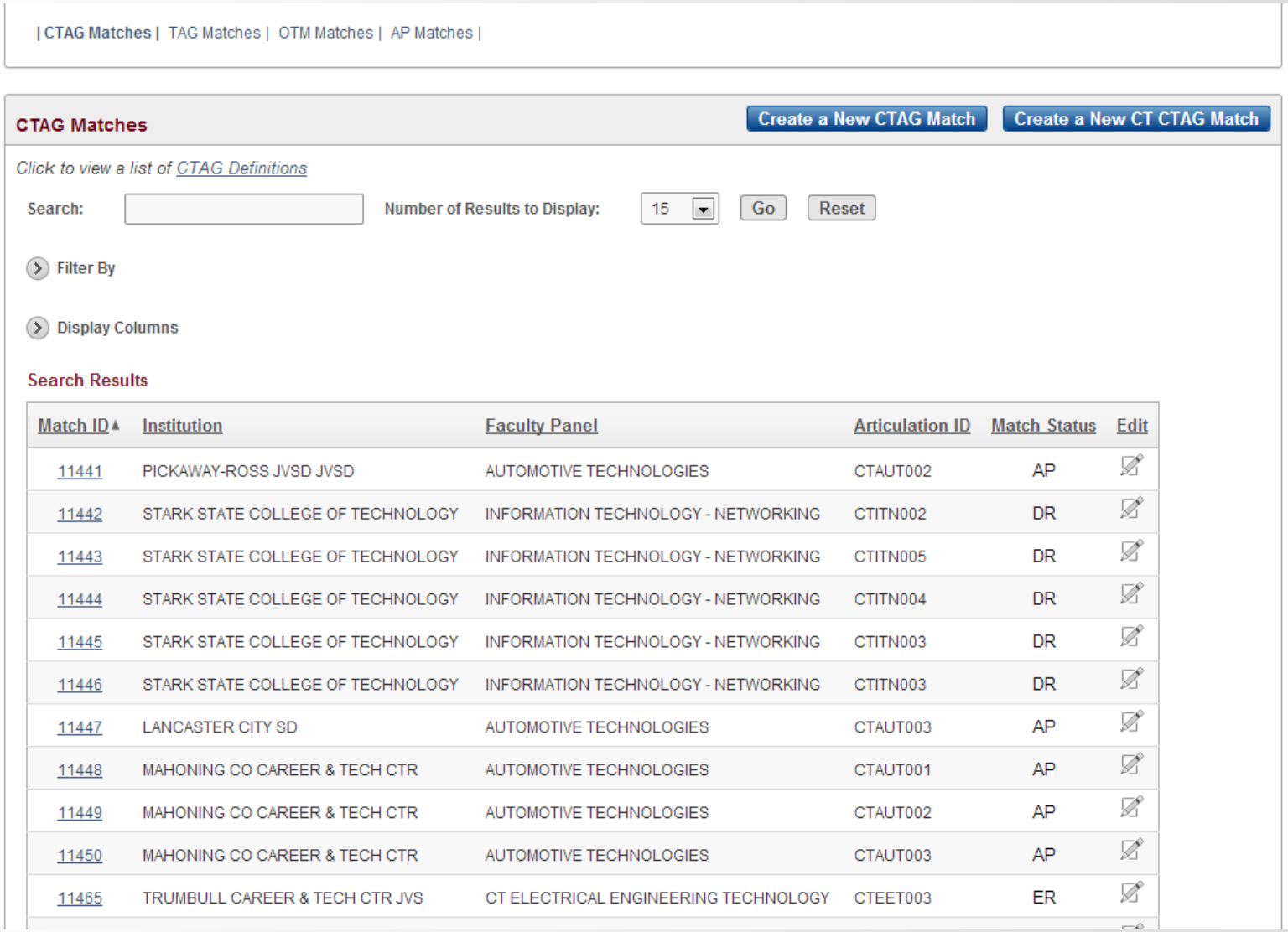


Match Overview

Match Overview



| CTAG Matches | TAG Matches | OTM Matches | AP Matches |

CTAG Matches

Create a New CTAG Match | Create a New CT CTAG Match

Click to view a list of CTAG Definitions

Search: | Number of Results to Display: 15 | Go | Reset

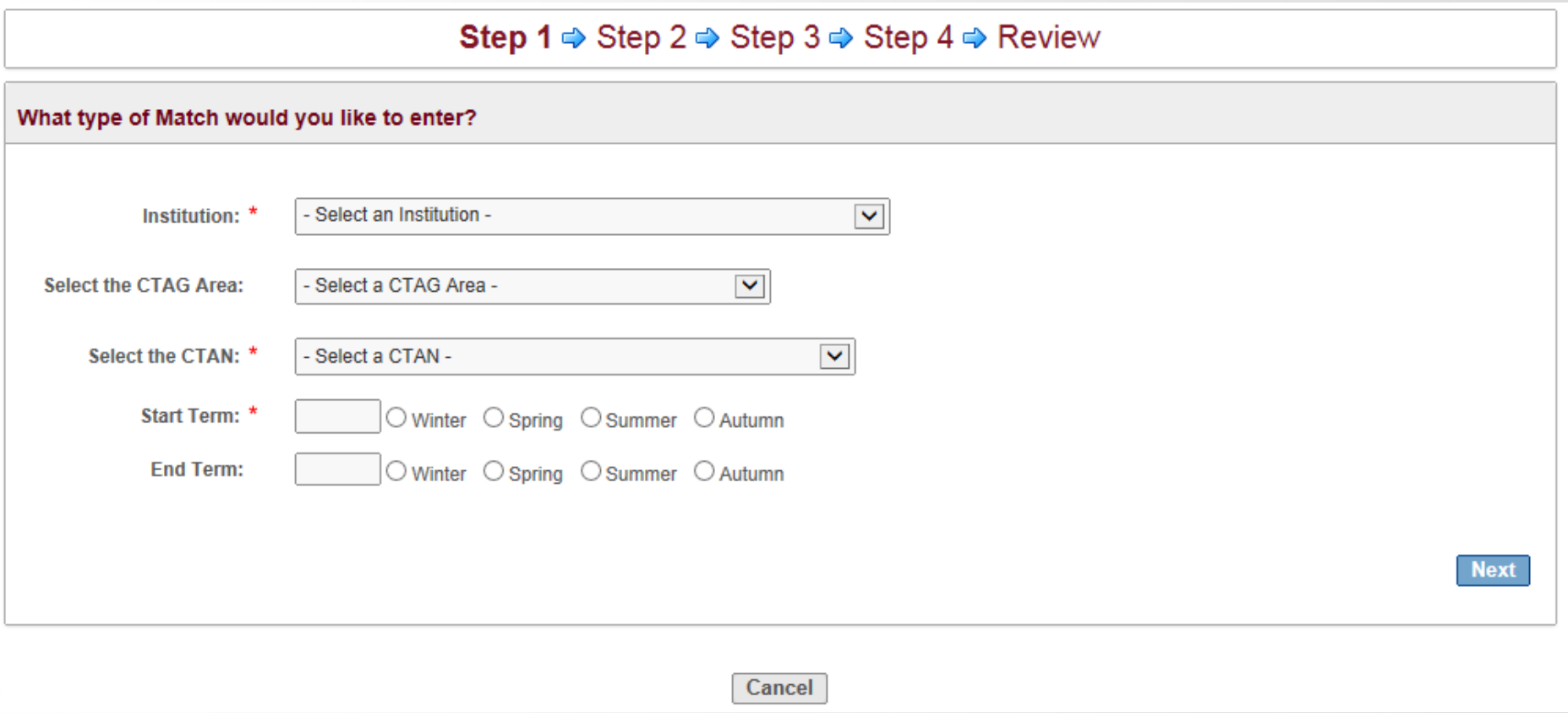
Filter By

Display Columns

Search Results

Match ID	Institution	Faculty Panel	Articulation ID	Match Status	Edit
11441	PICKAWAY-ROSS JVSD JVSD	AUTOMOTIVE TECHNOLOGIES	CTAUT002	AP	
11442	STARK STATE COLLEGE OF TECHNOLOGY	INFORMATION TECHNOLOGY - NETWORKING	CTITN002	DR	
11443	STARK STATE COLLEGE OF TECHNOLOGY	INFORMATION TECHNOLOGY - NETWORKING	CTITN005	DR	
11444	STARK STATE COLLEGE OF TECHNOLOGY	INFORMATION TECHNOLOGY - NETWORKING	CTITN004	DR	
11445	STARK STATE COLLEGE OF TECHNOLOGY	INFORMATION TECHNOLOGY - NETWORKING	CTITN003	DR	
11446	STARK STATE COLLEGE OF TECHNOLOGY	INFORMATION TECHNOLOGY - NETWORKING	CTITN003	DR	
11447	LANCASTER CITY SD	AUTOMOTIVE TECHNOLOGIES	CTAUT003	AP	
11448	MAHONING CO CAREER & TECH CTR	AUTOMOTIVE TECHNOLOGIES	CTAUT001	AP	
11449	MAHONING CO CAREER & TECH CTR	AUTOMOTIVE TECHNOLOGIES	CTAUT002	AP	
11450	MAHONING CO CAREER & TECH CTR	AUTOMOTIVE TECHNOLOGIES	CTAUT003	AP	
11465	TRUMBULL CAREER & TECH CTR JVS	CT ELECTRICAL ENGINEERING TECHNOLOGY	CTEET003	ER	

Create a Match



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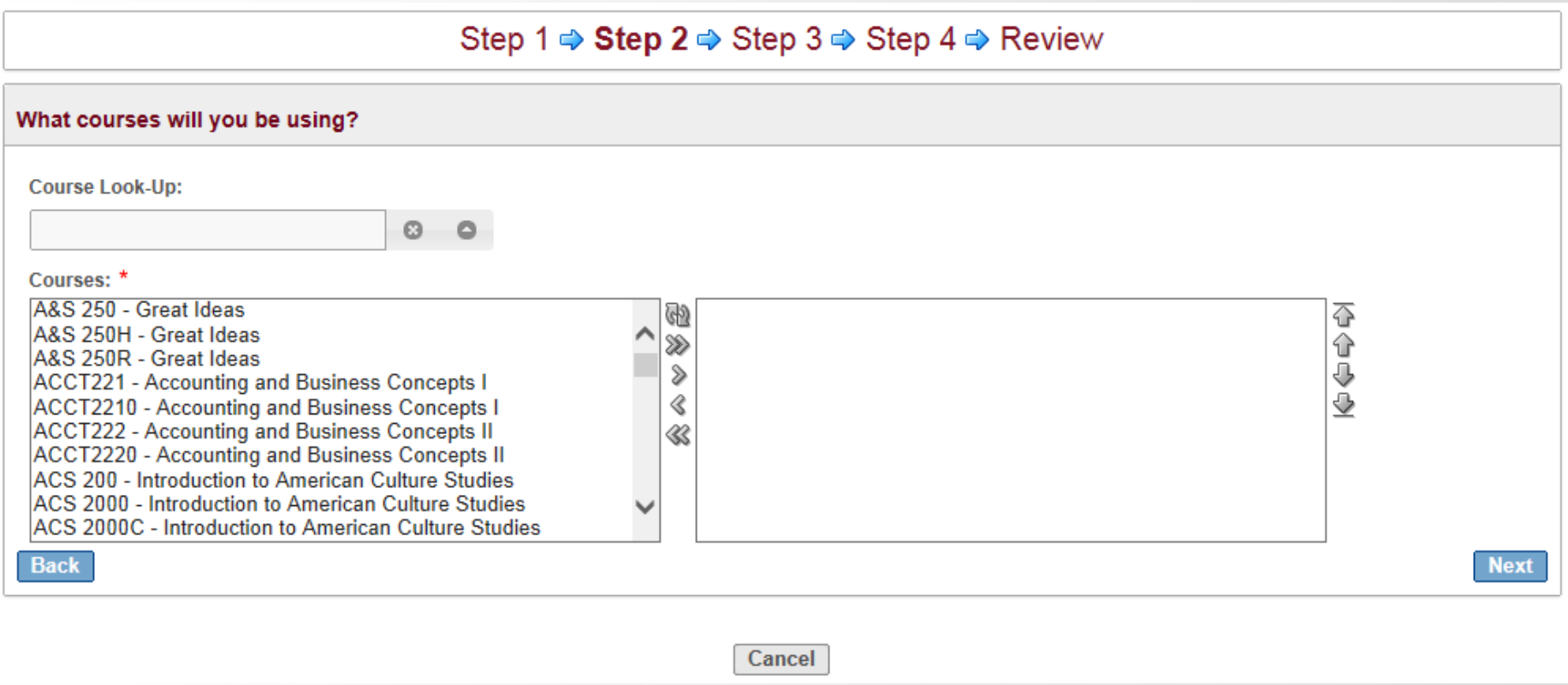

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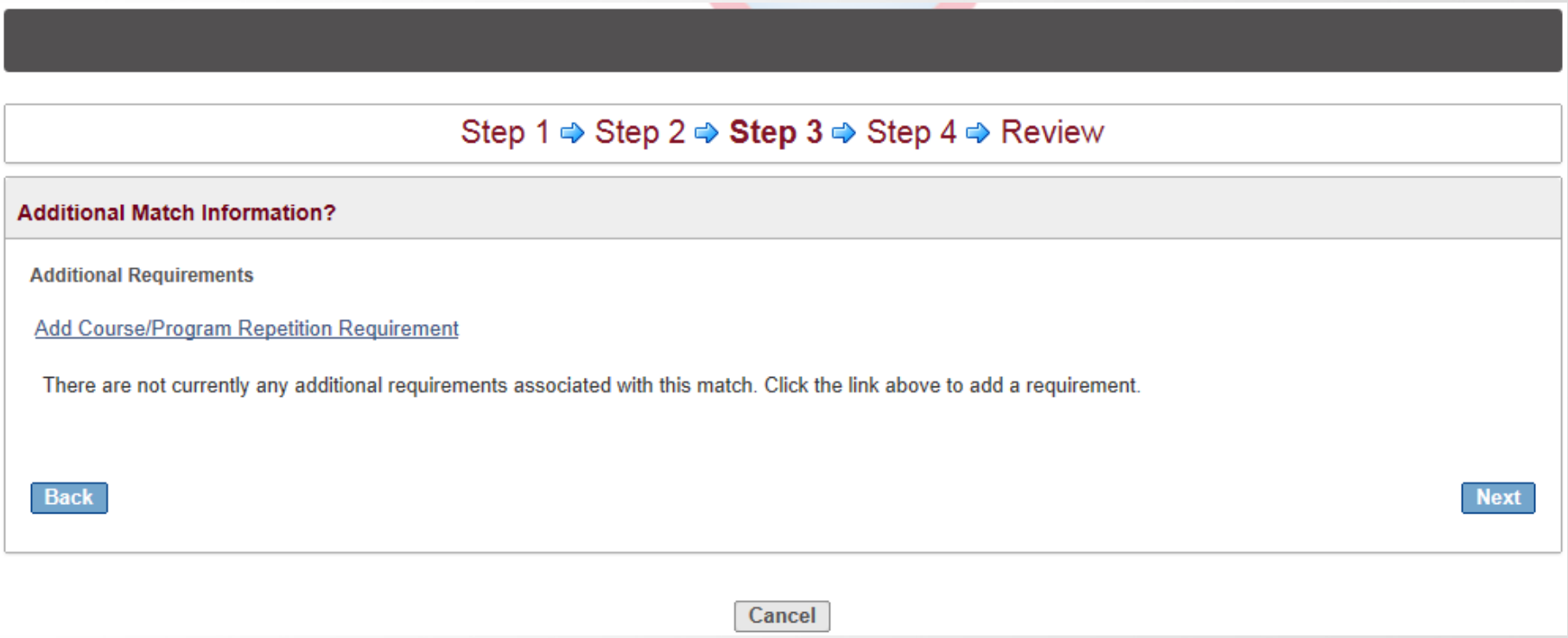

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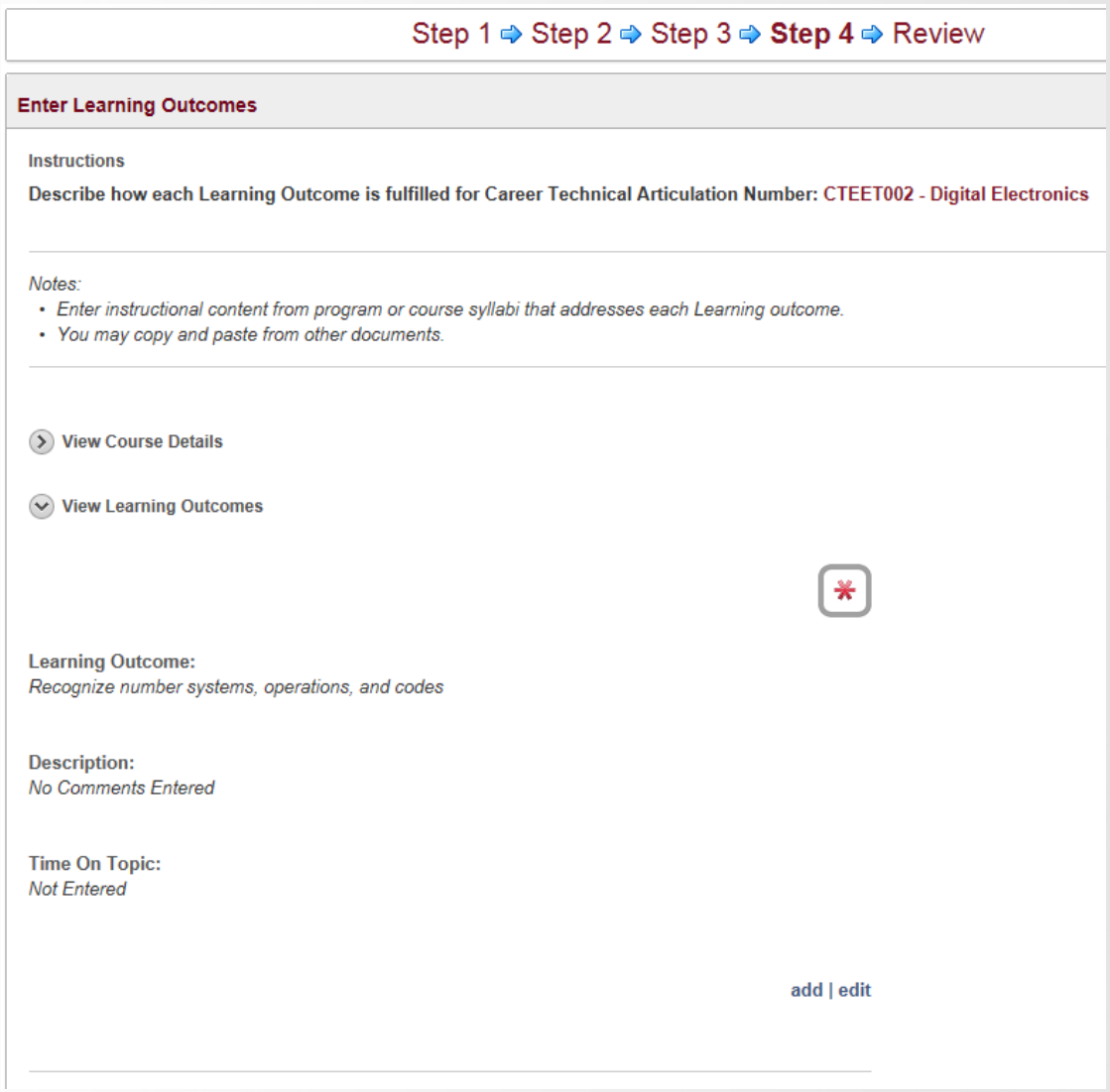

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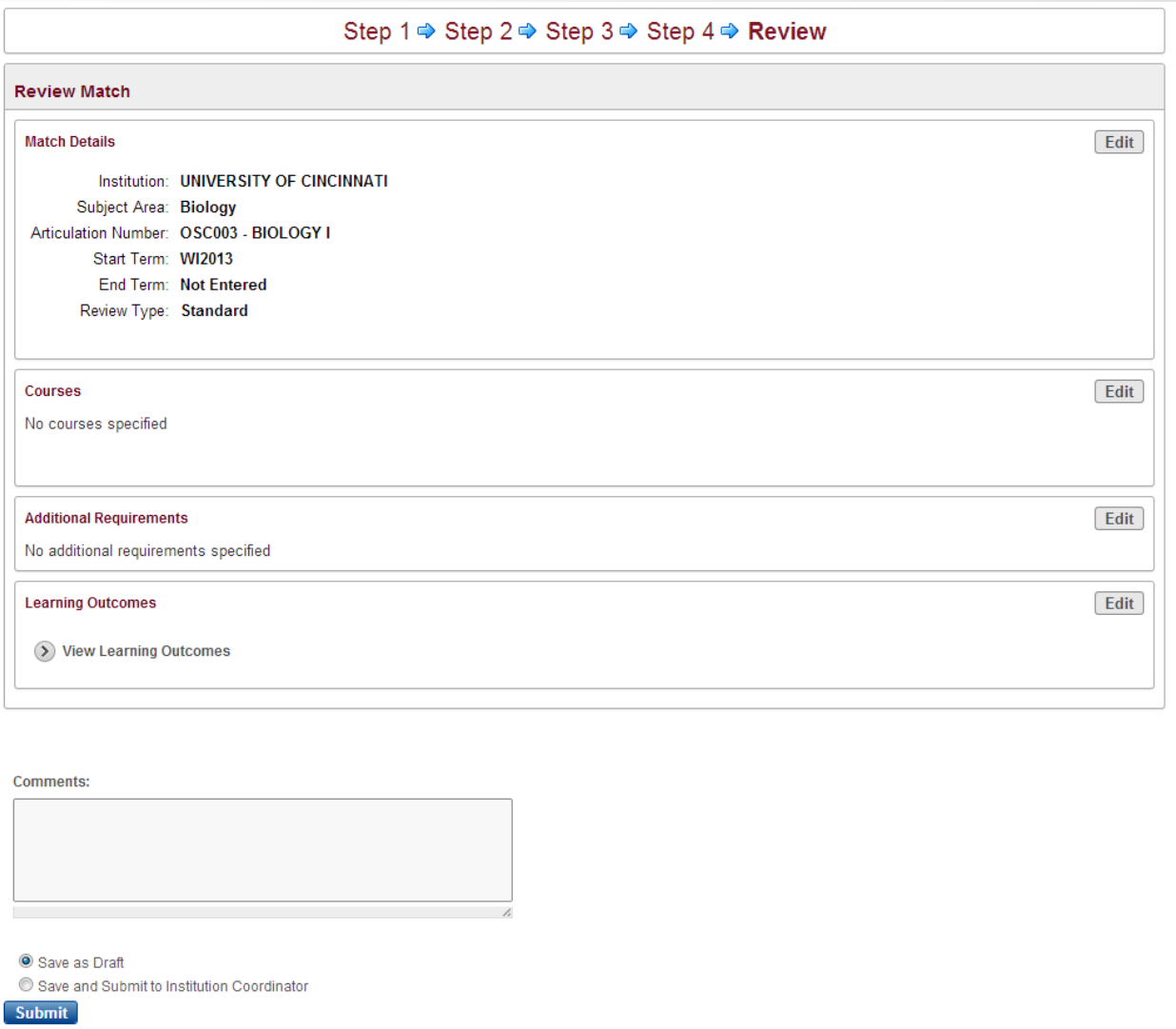
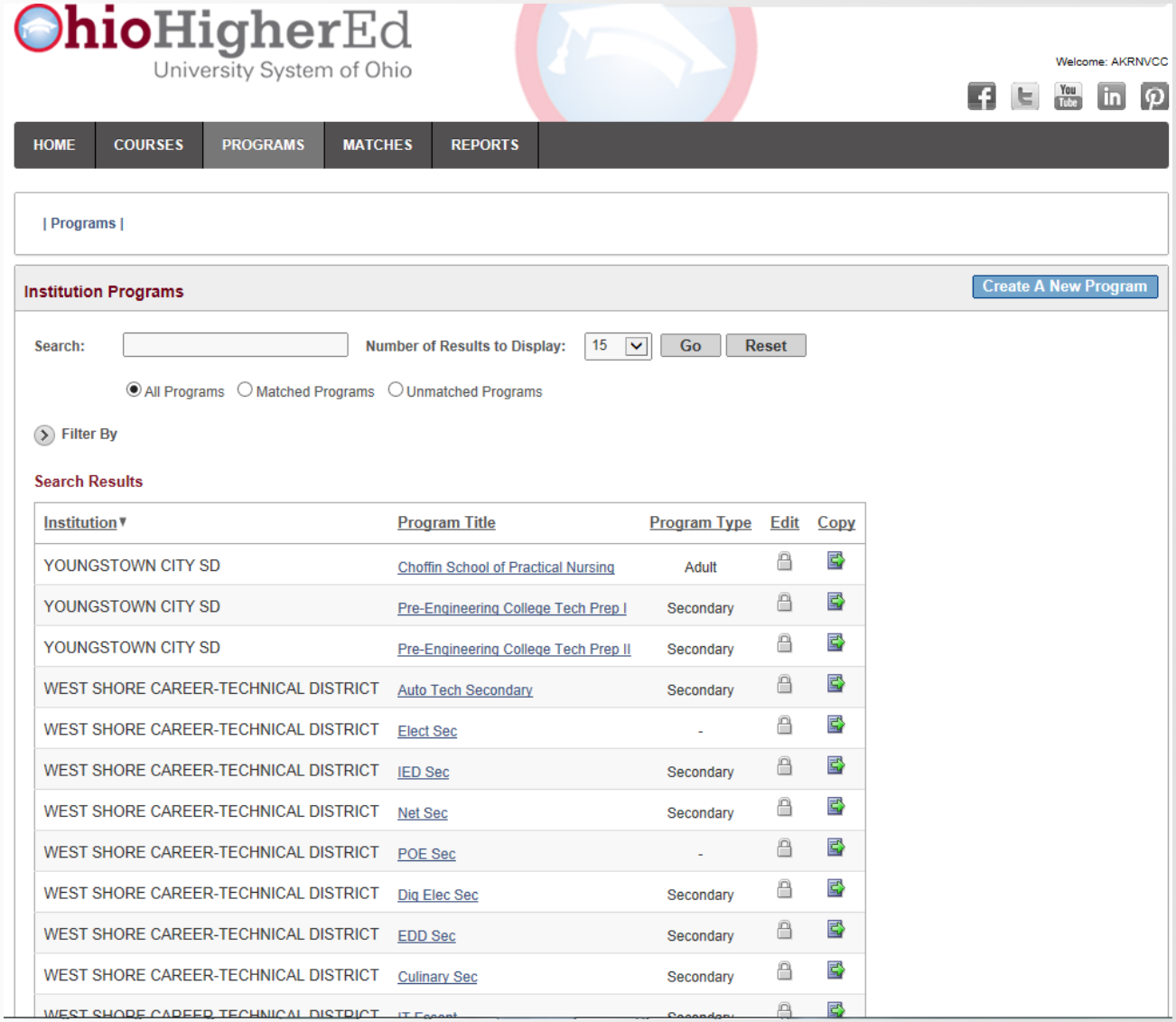
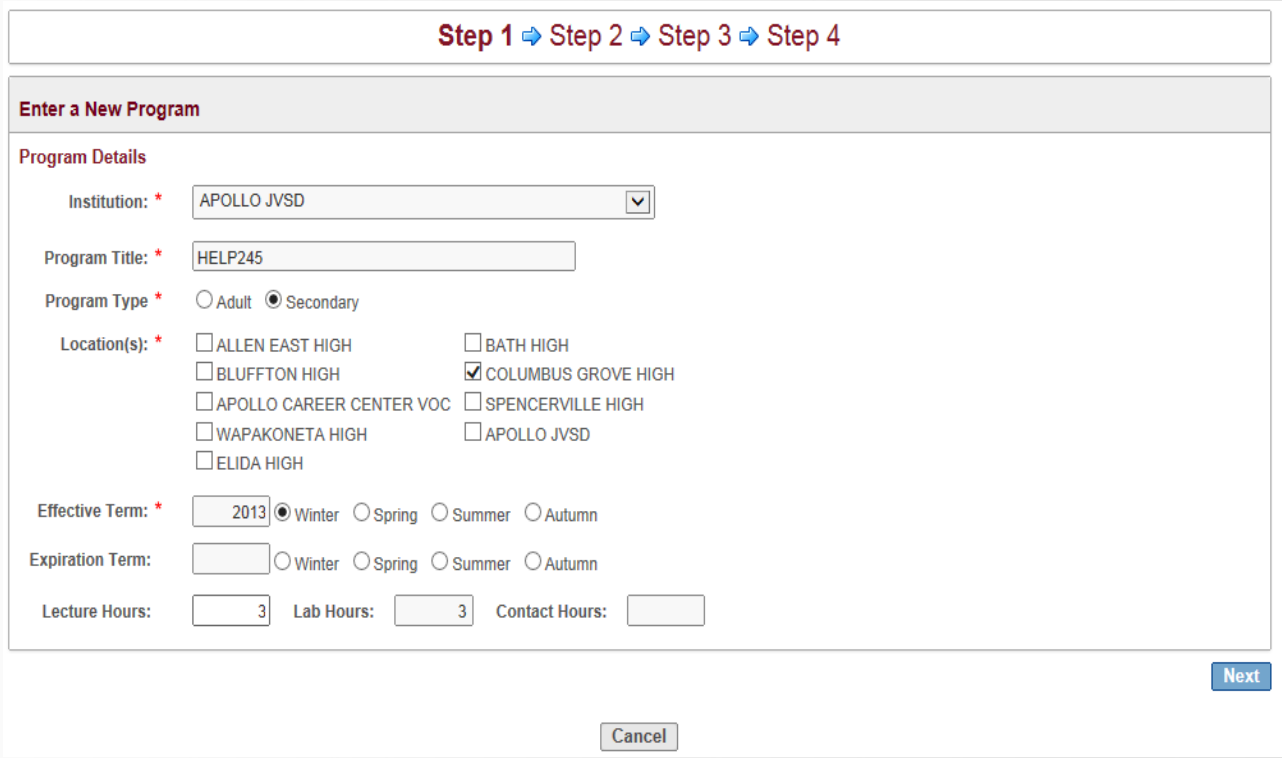


Programs

Programs


OhioHigherEd
University System of Ohio
Welcome: AKRNVCC
HOME
COURSES
PROGRAMS
MATCHES
REPORTS
| Programs |
Institution Programs
Create A New Program
Search:
Number of Results to Display:
15
Go
Reset
All Programs
Matched Programs
Unmatched Programs
Filter By
Search Results
Institution
Program Title
Program Type
Edit
Copy
YOUNGSTOWN CITY SD | Choffin School of Practical Nursing | Adult
YOUNGSTOWN CITY SD | Pre-Engineering College Tech Prep I | Secondary
YOUNGSTOWN CITY SD | Pre-Engineering College Tech Prep II | Secondary
WEST SHORE CAREER-TECHNICAL DISTRICT | Auto Tech Secondary | Secondary
WEST SHORE CAREER-TECHNICAL DISTRICT | Elect Sec | -
WEST SHORE CAREER-TECHNICAL DISTRICT | IED Sec | Secondary
WEST SHORE CAREER-TECHNICAL DISTRICT | Net Sec | Secondary
WEST SHORE CAREER-TECHNICAL DISTRICT | POE Sec | -
WEST SHORE CAREER-TECHNICAL DISTRICT | Dig Elec Sec | Secondary
WEST SHORE CAREER-TECHNICAL DISTRICT | EDD Sec | Secondary
WEST SHORE CAREER-TECHNICAL DISTRICT | Culinary Sec | Secondary

Create a New Program



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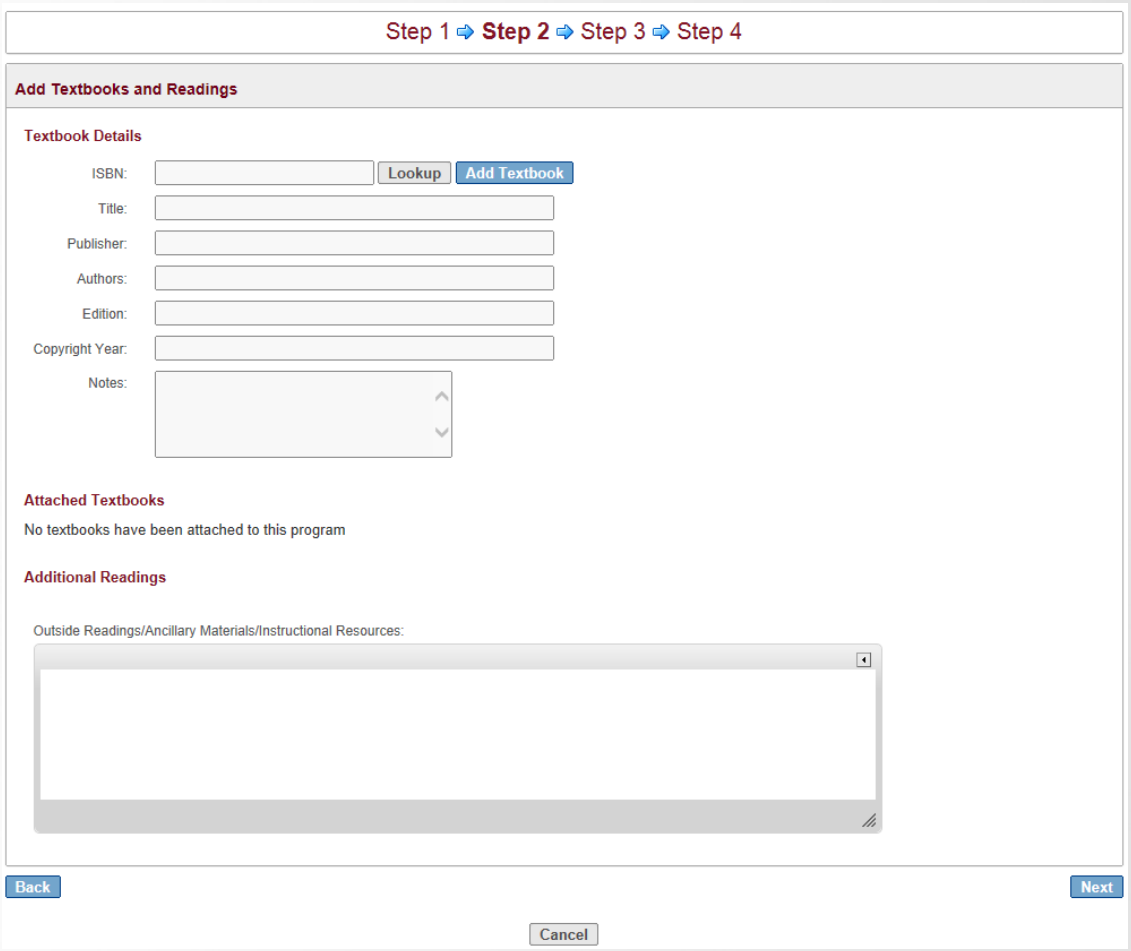

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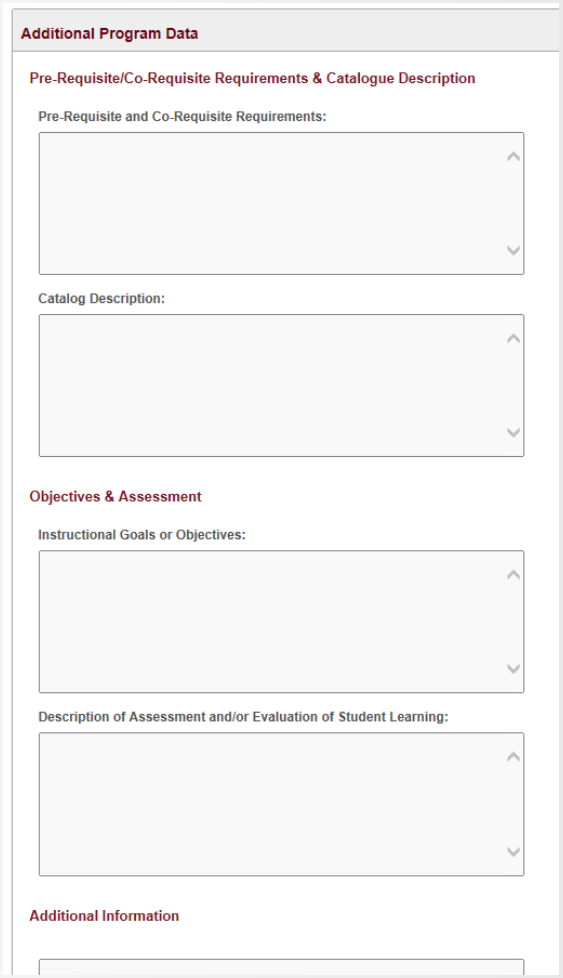

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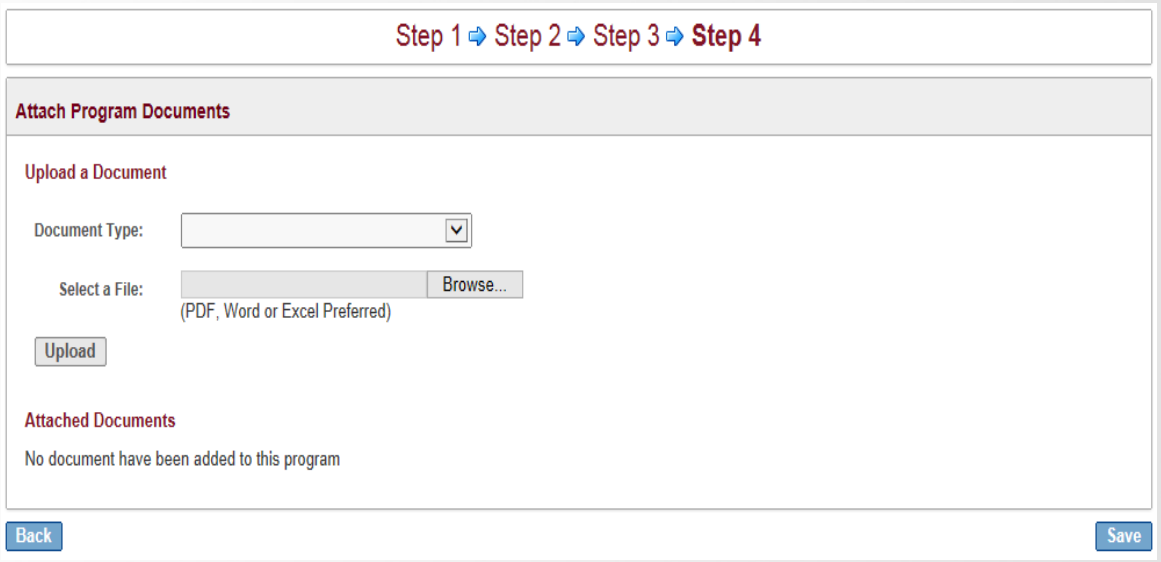
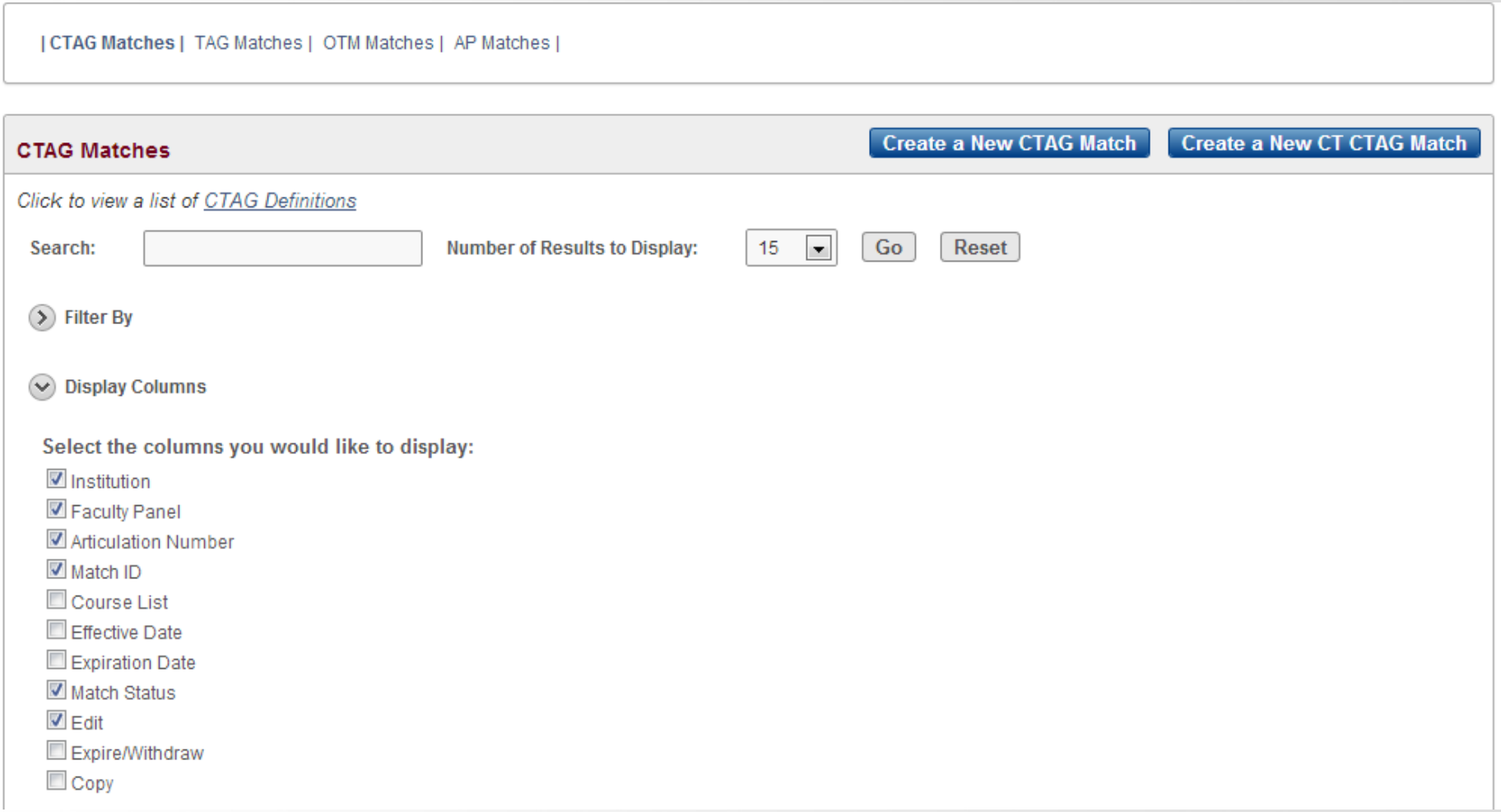


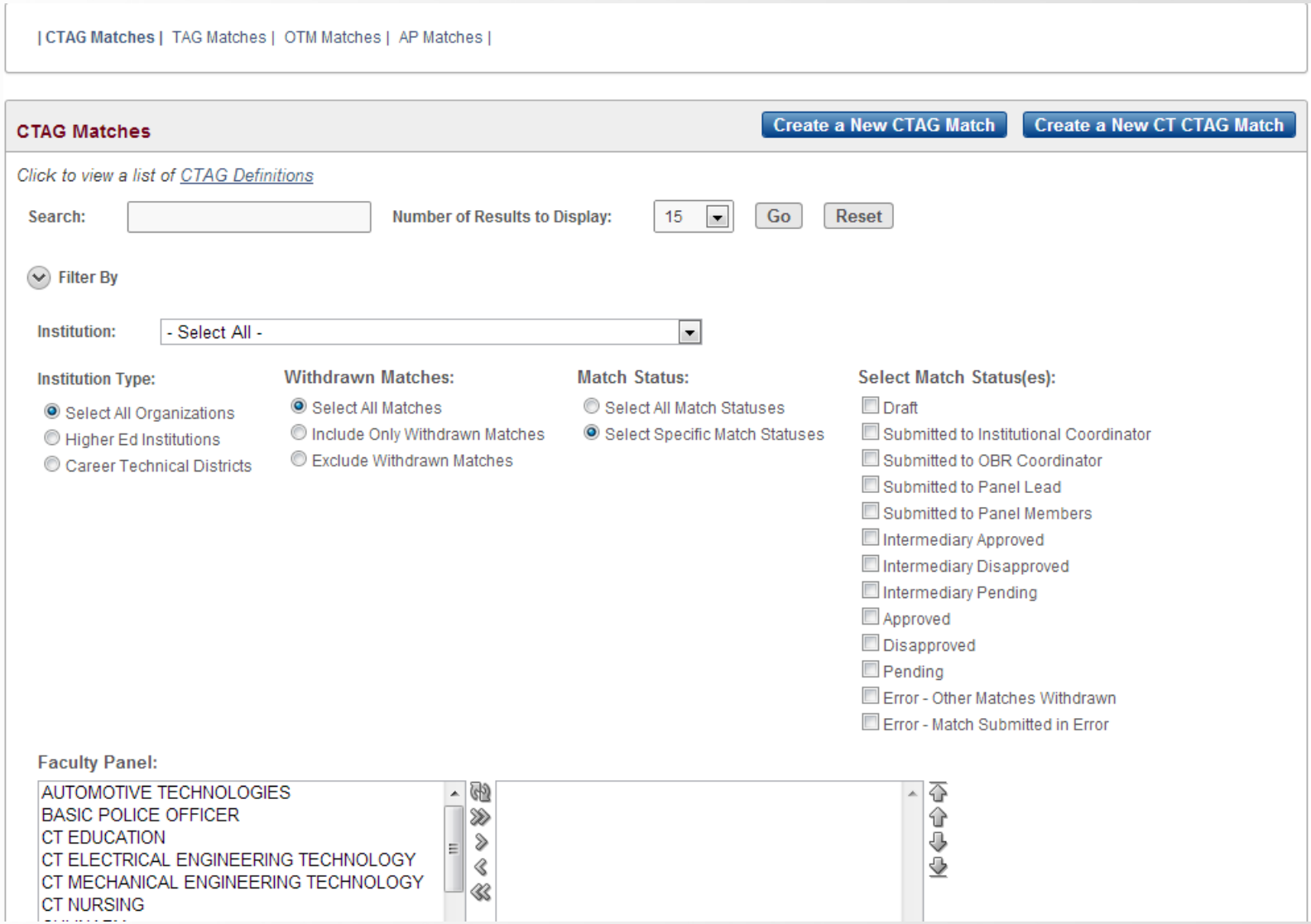
Search, Then Edit an Existing Match in CEMS

Step 1 - Search for an Existing Match

Search for an Existing Match - Filtering

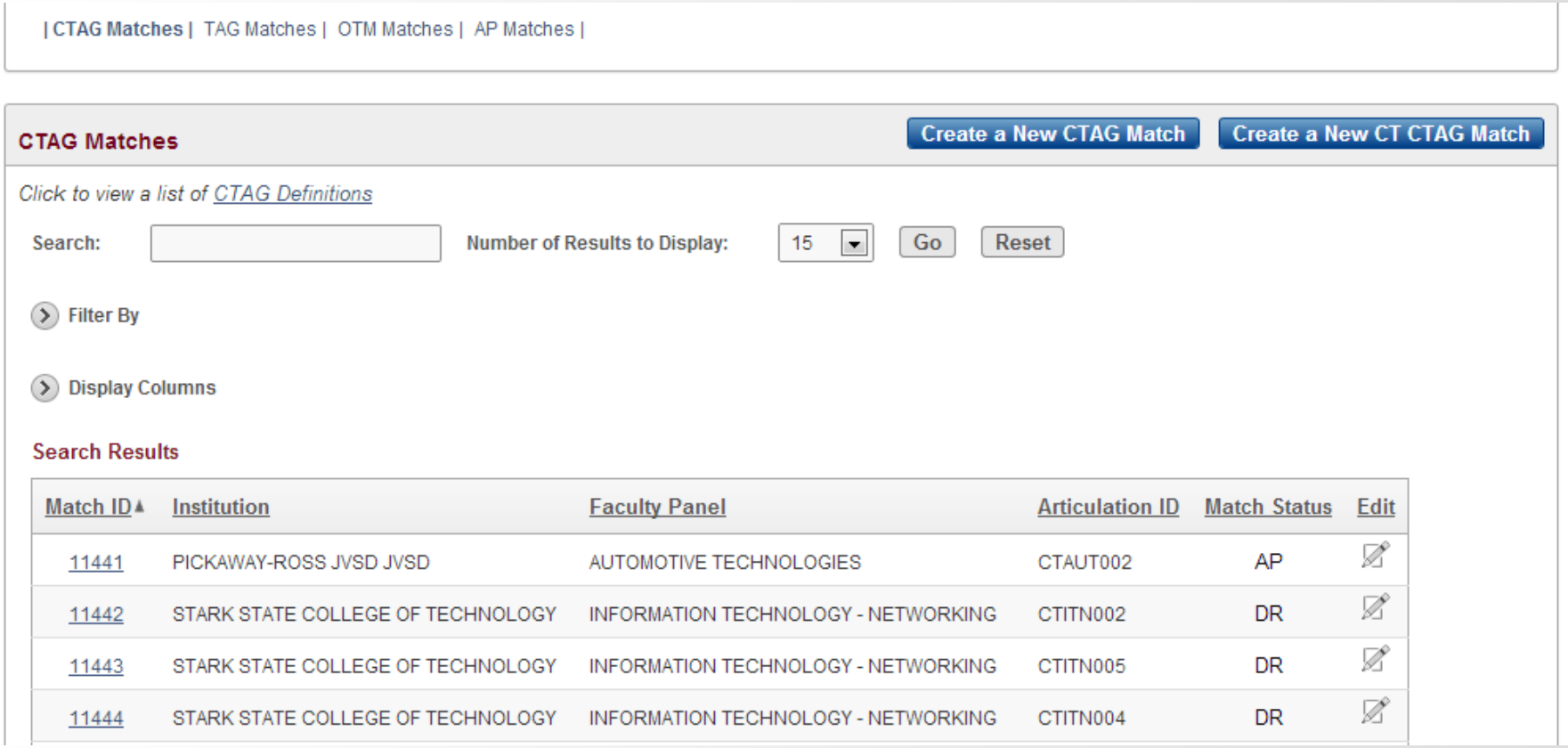


Search a Match – Filtering

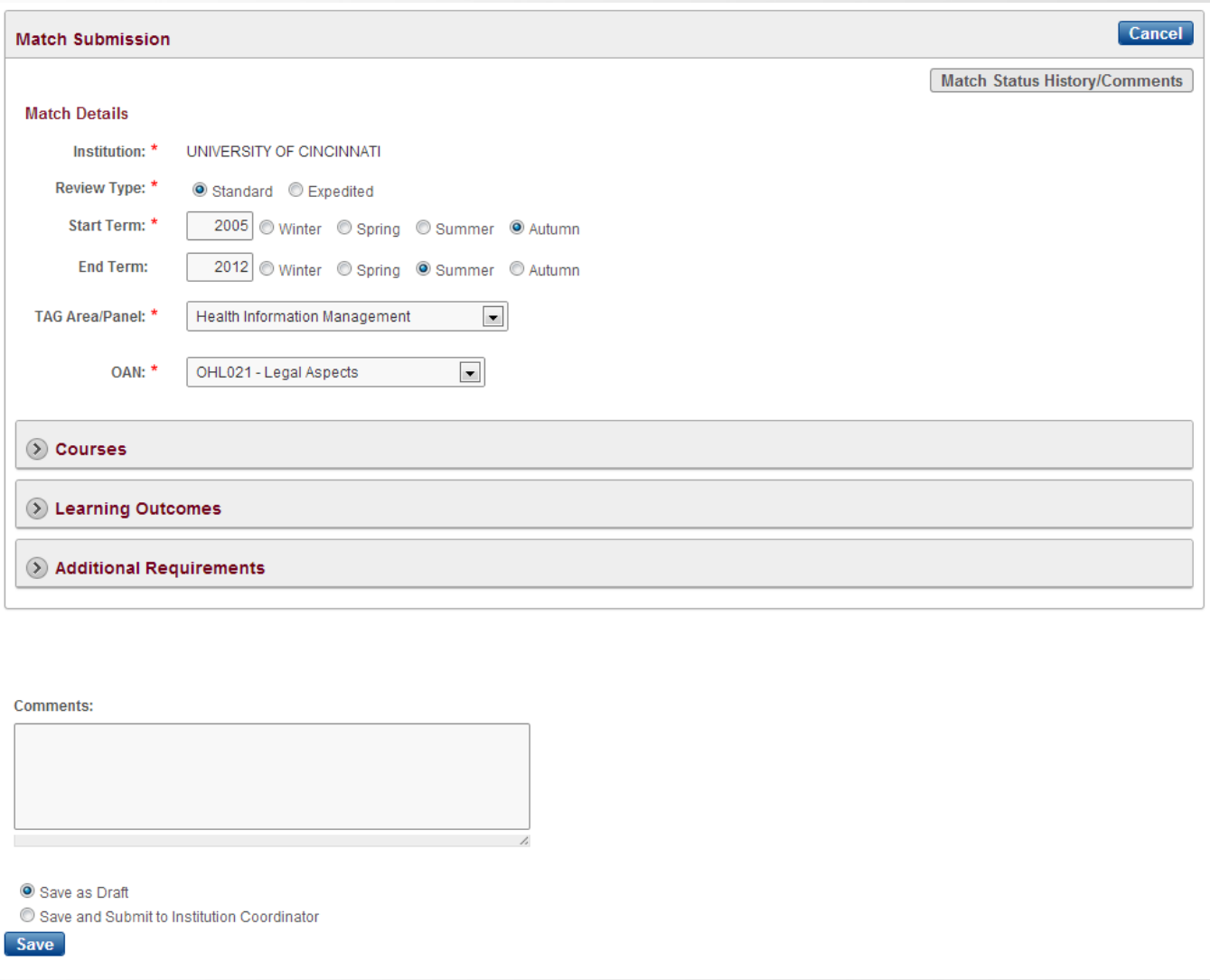


Step 2 - Edit an Existing Match

Edit an Existing Match



Edit an Existing Match



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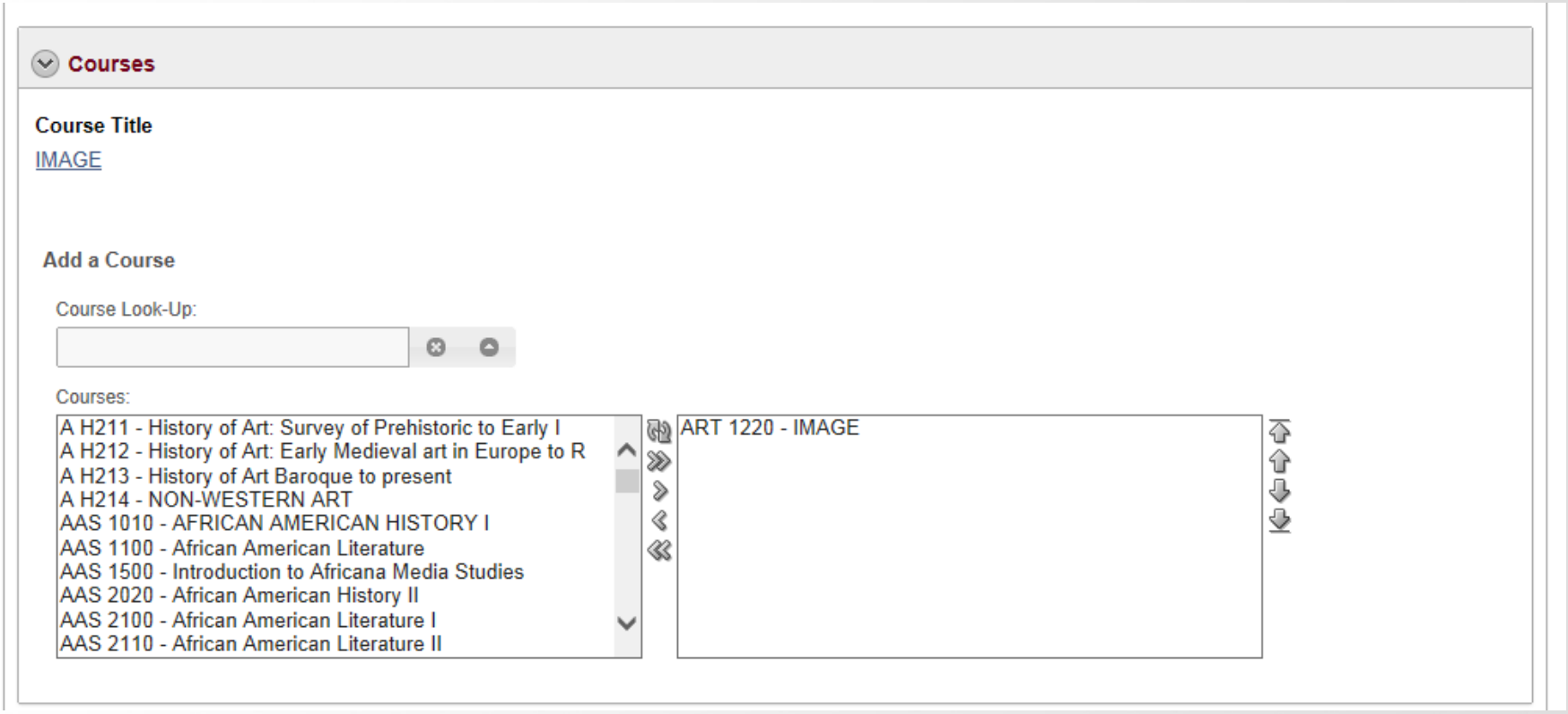

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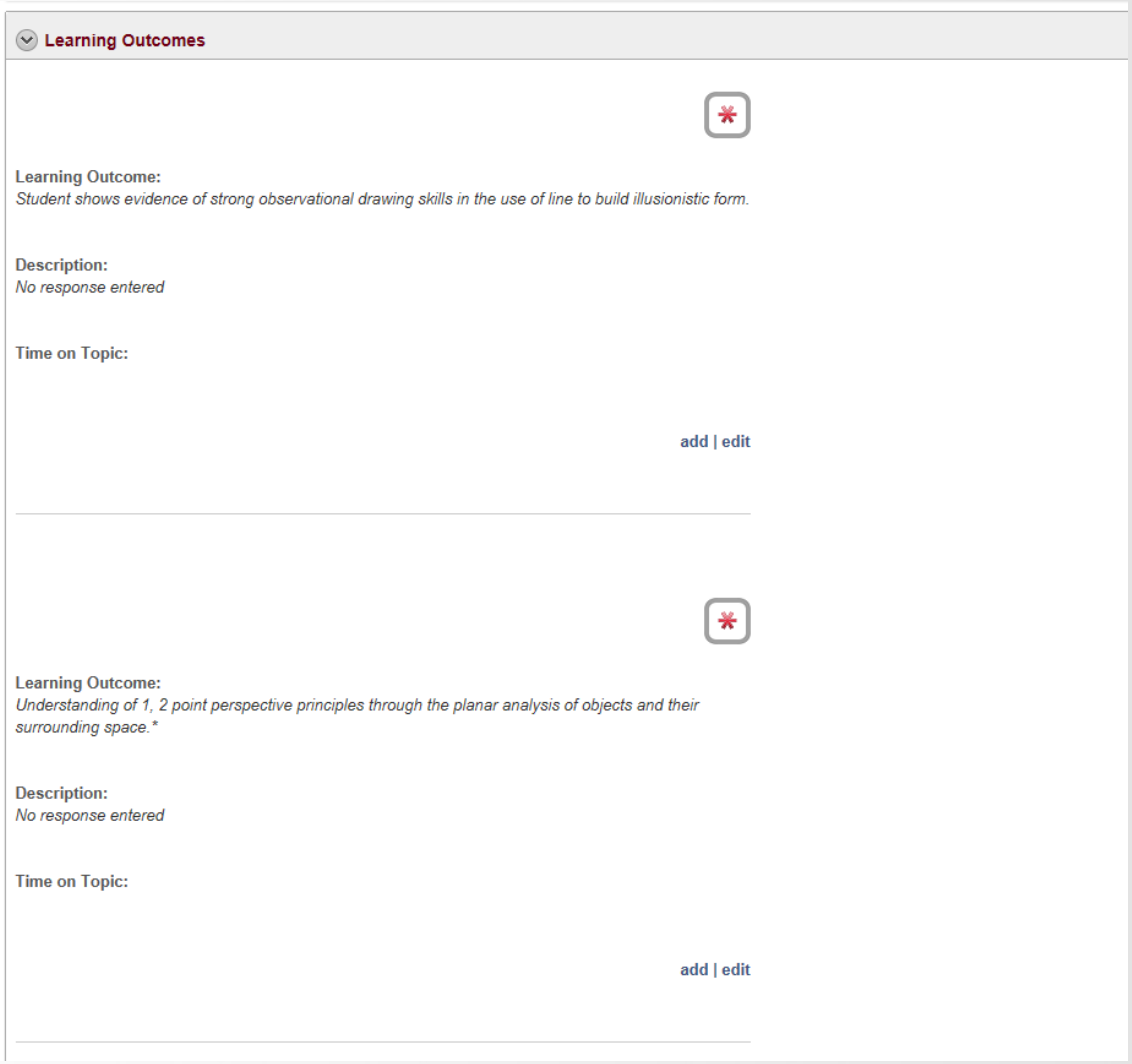

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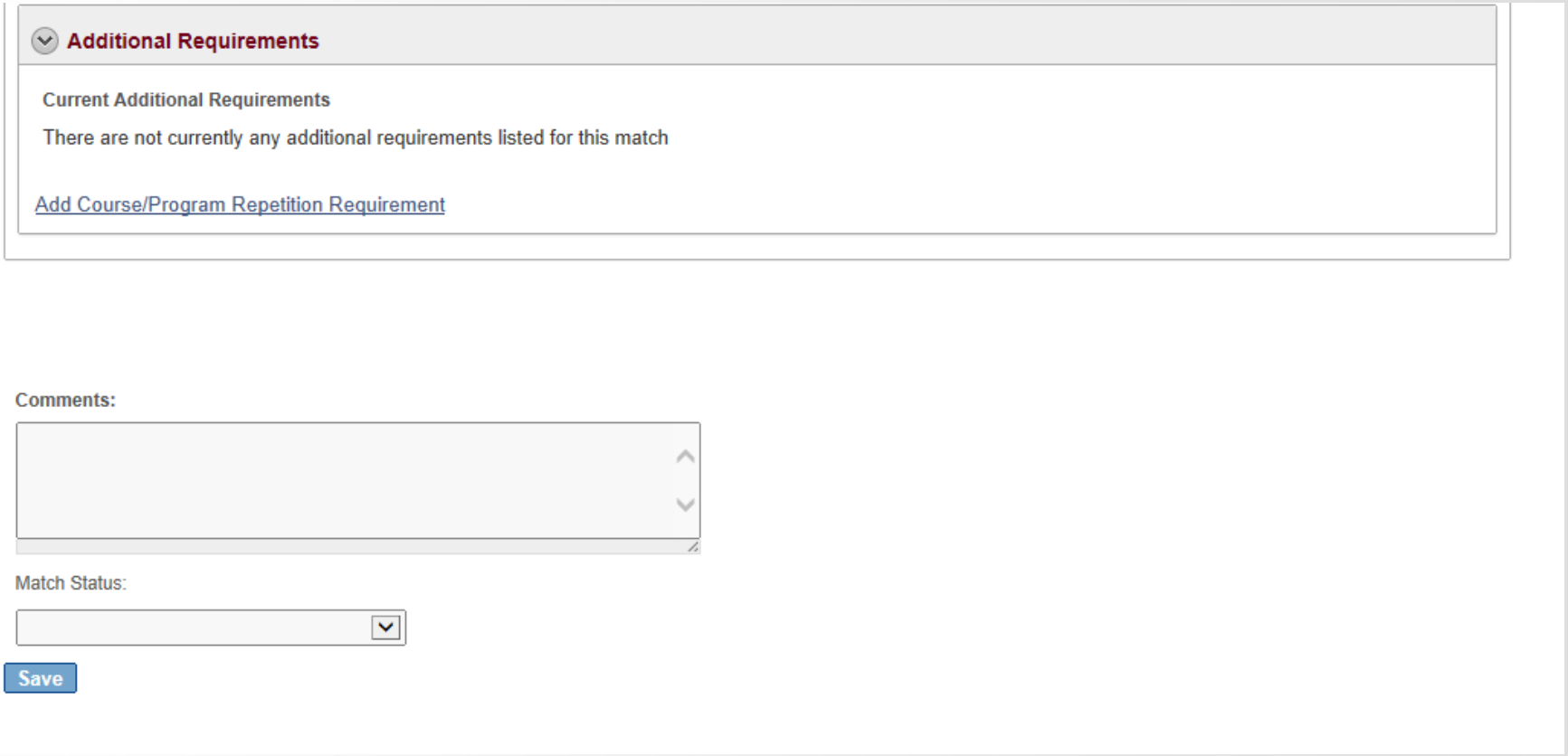
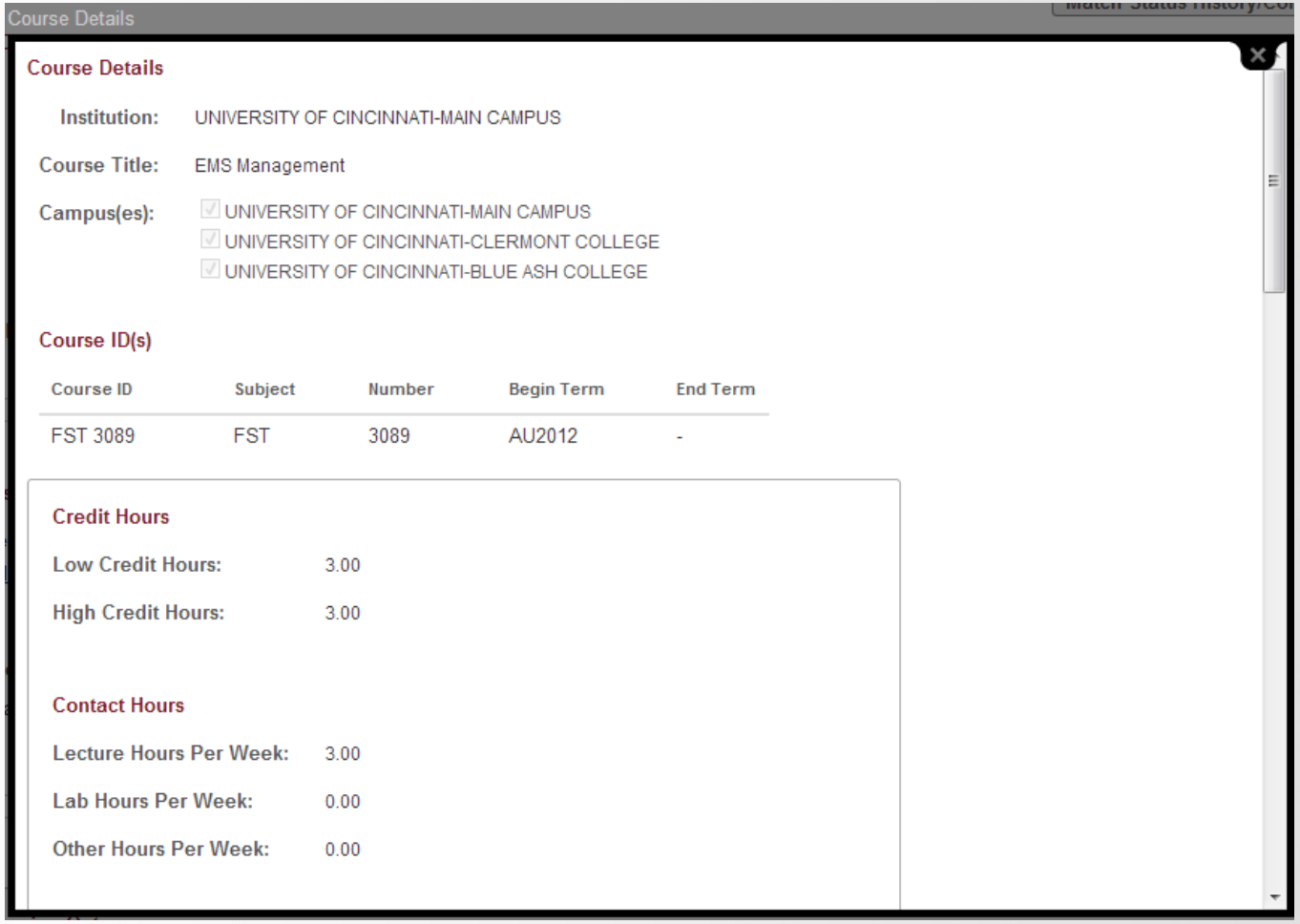


Course Details



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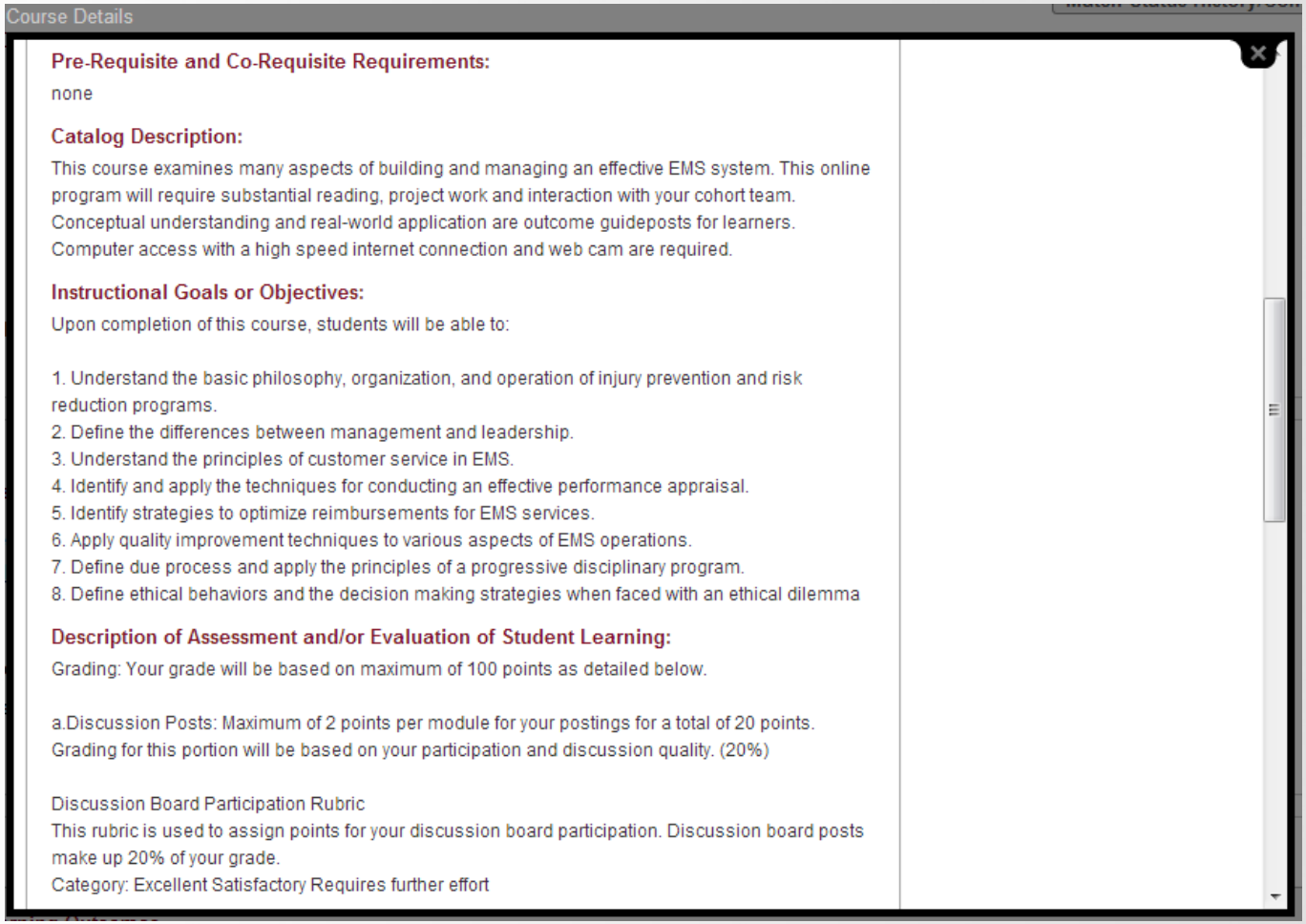
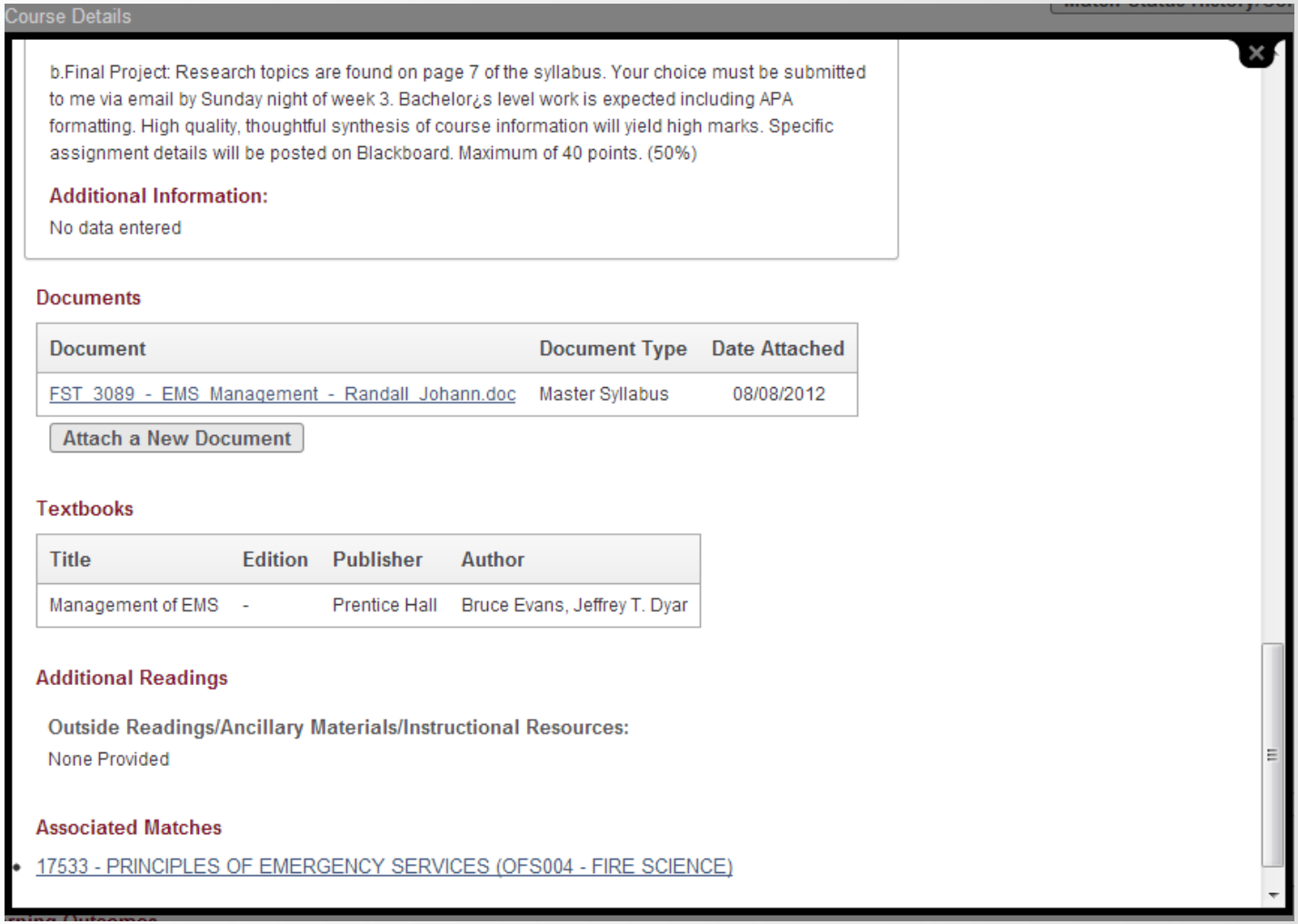
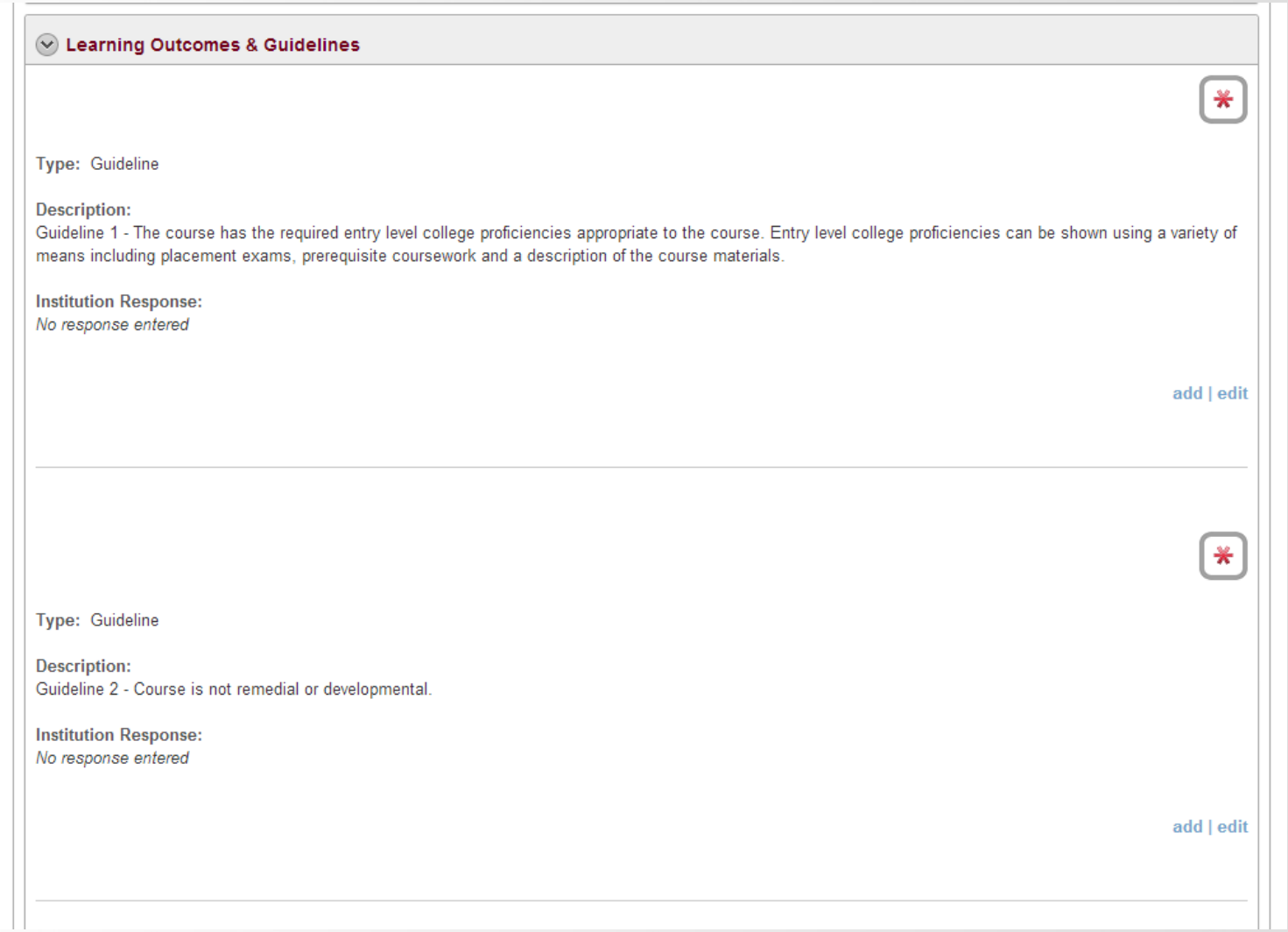


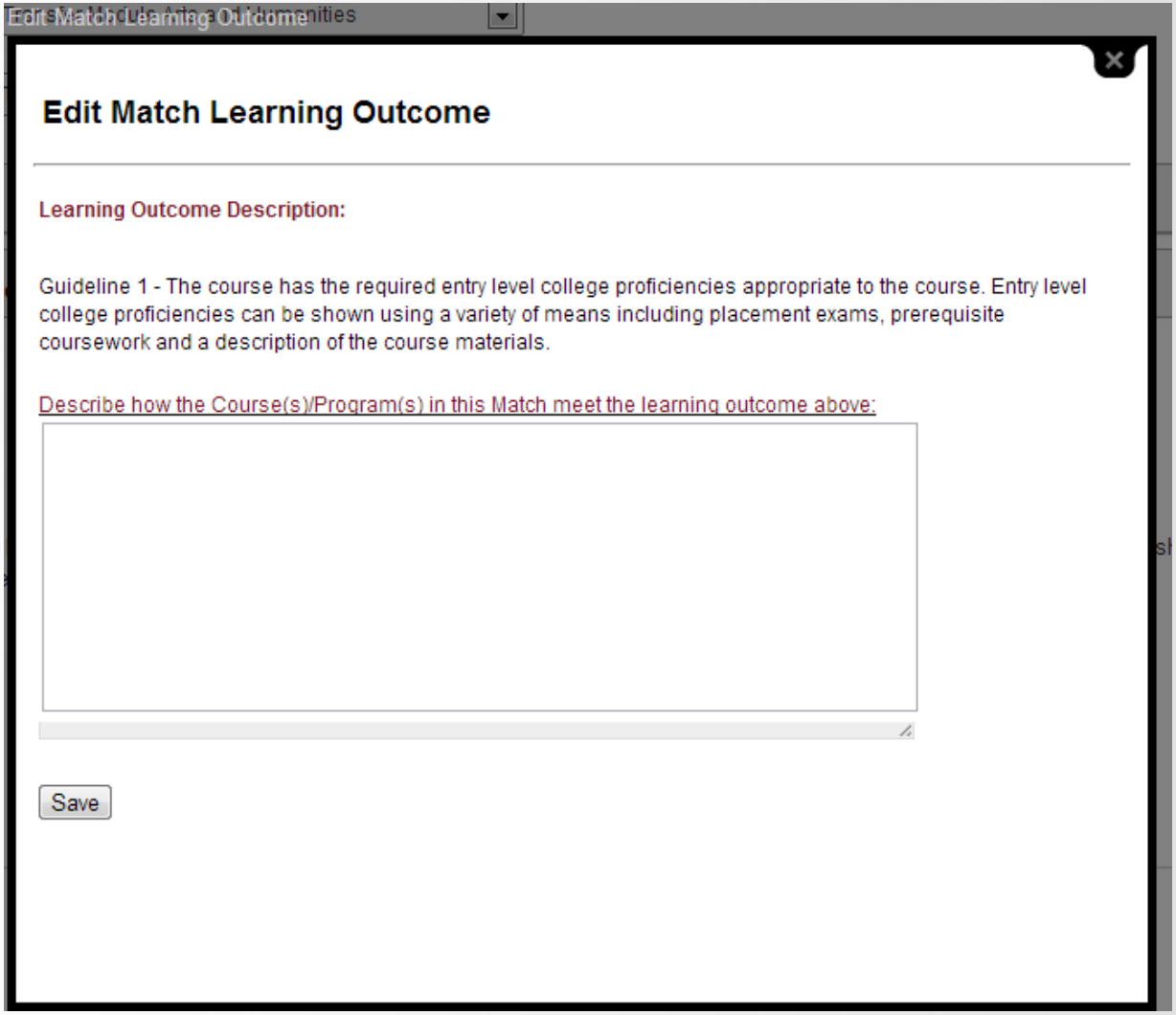
Course Details



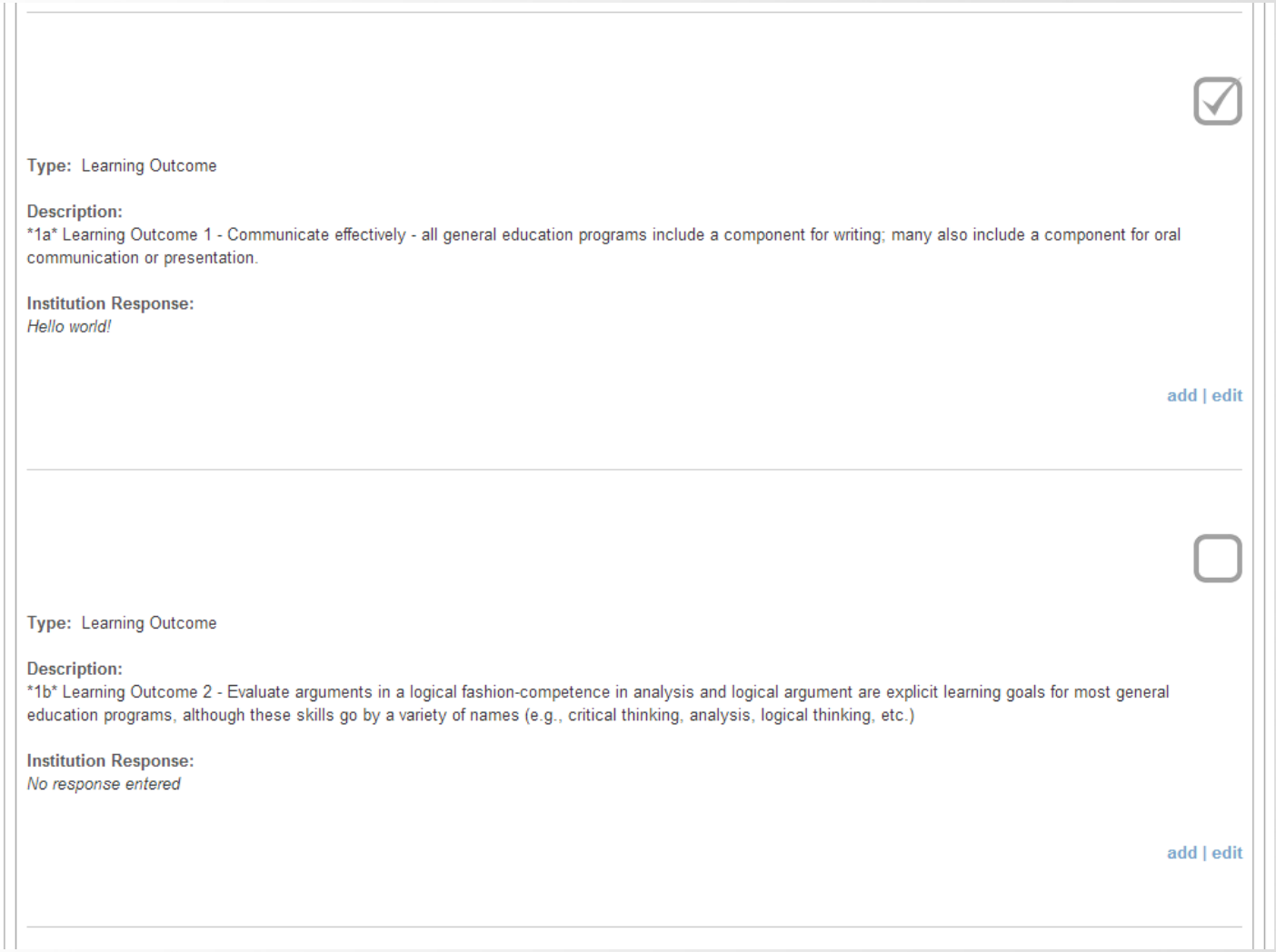
Match Guidelines (Transfer Module)



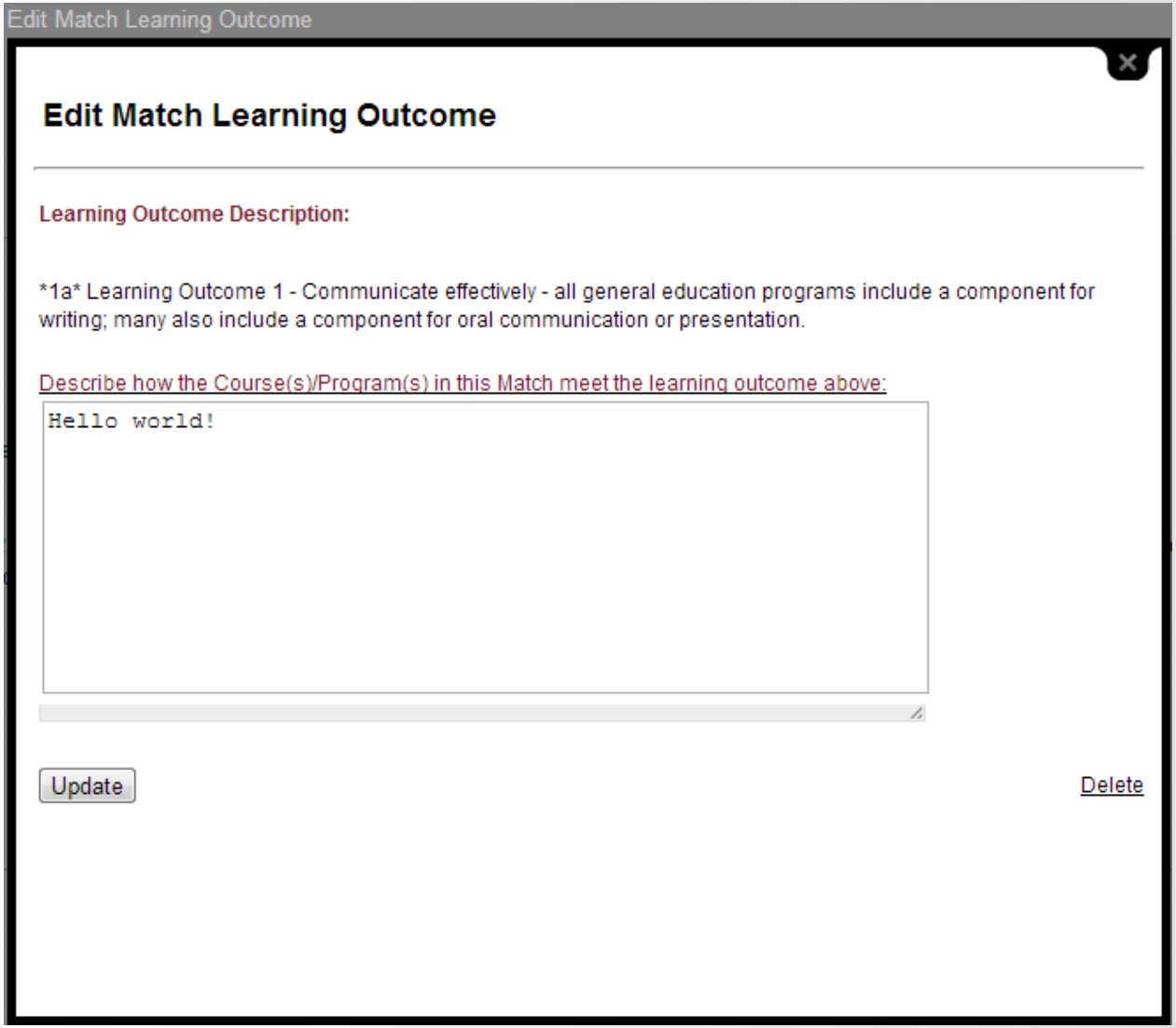
Match Guidelines - Edit



Match Learning Outcomes

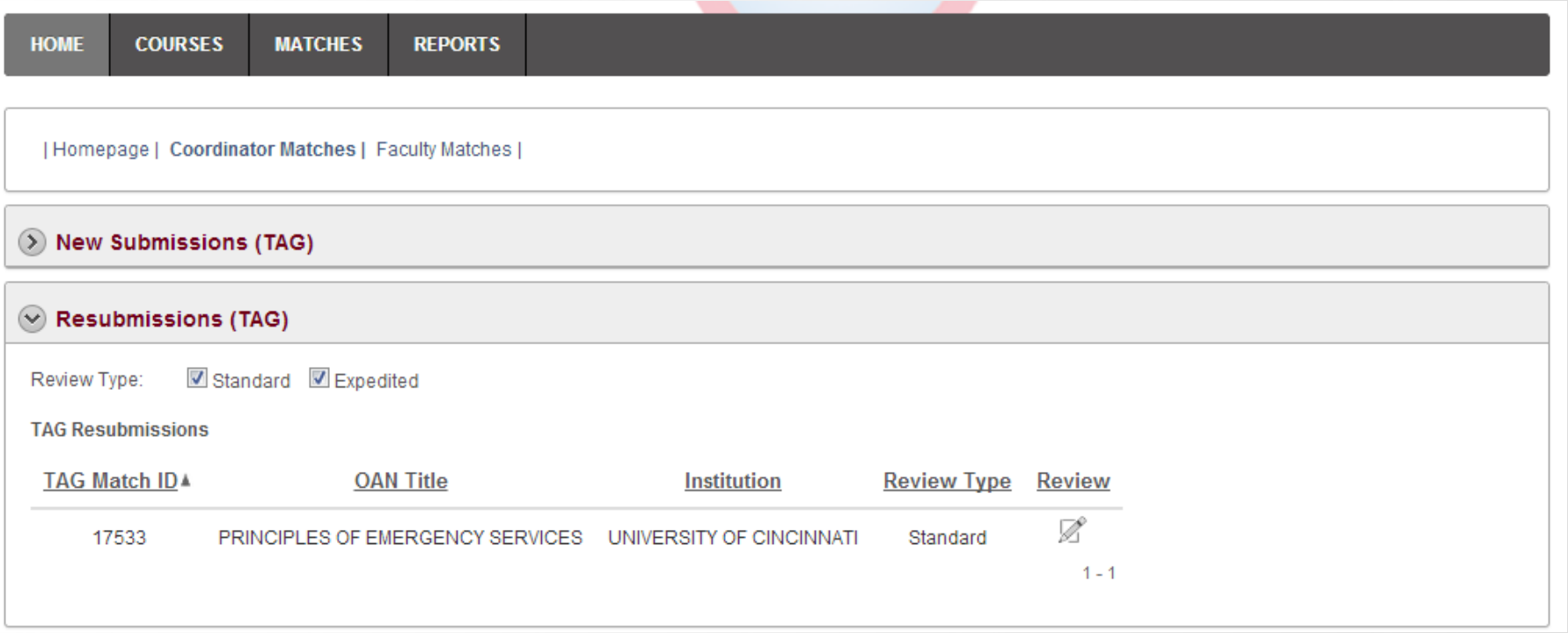


Match Learning Outcomes - Edit

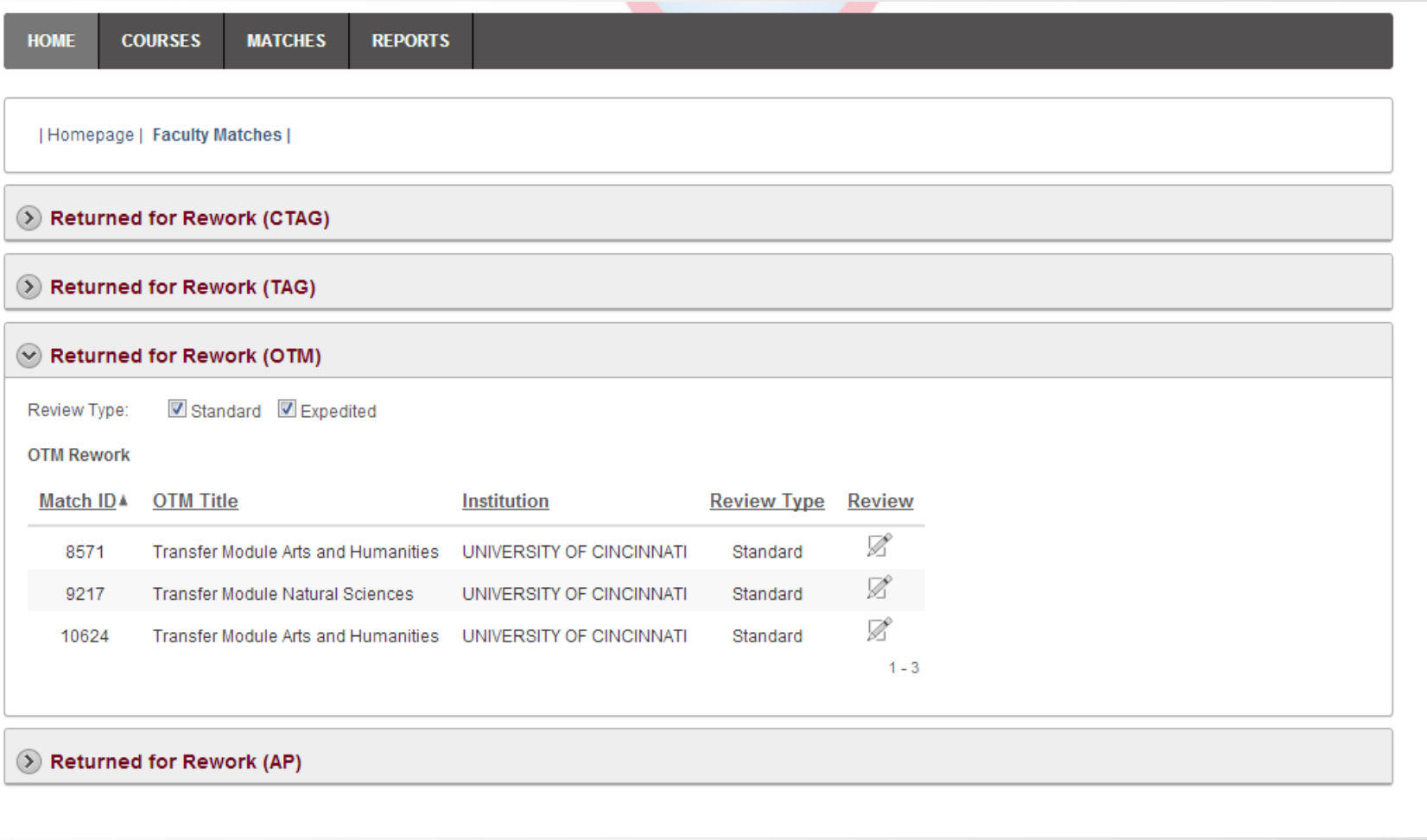


How to Deal with Returned Work from the Review Panel

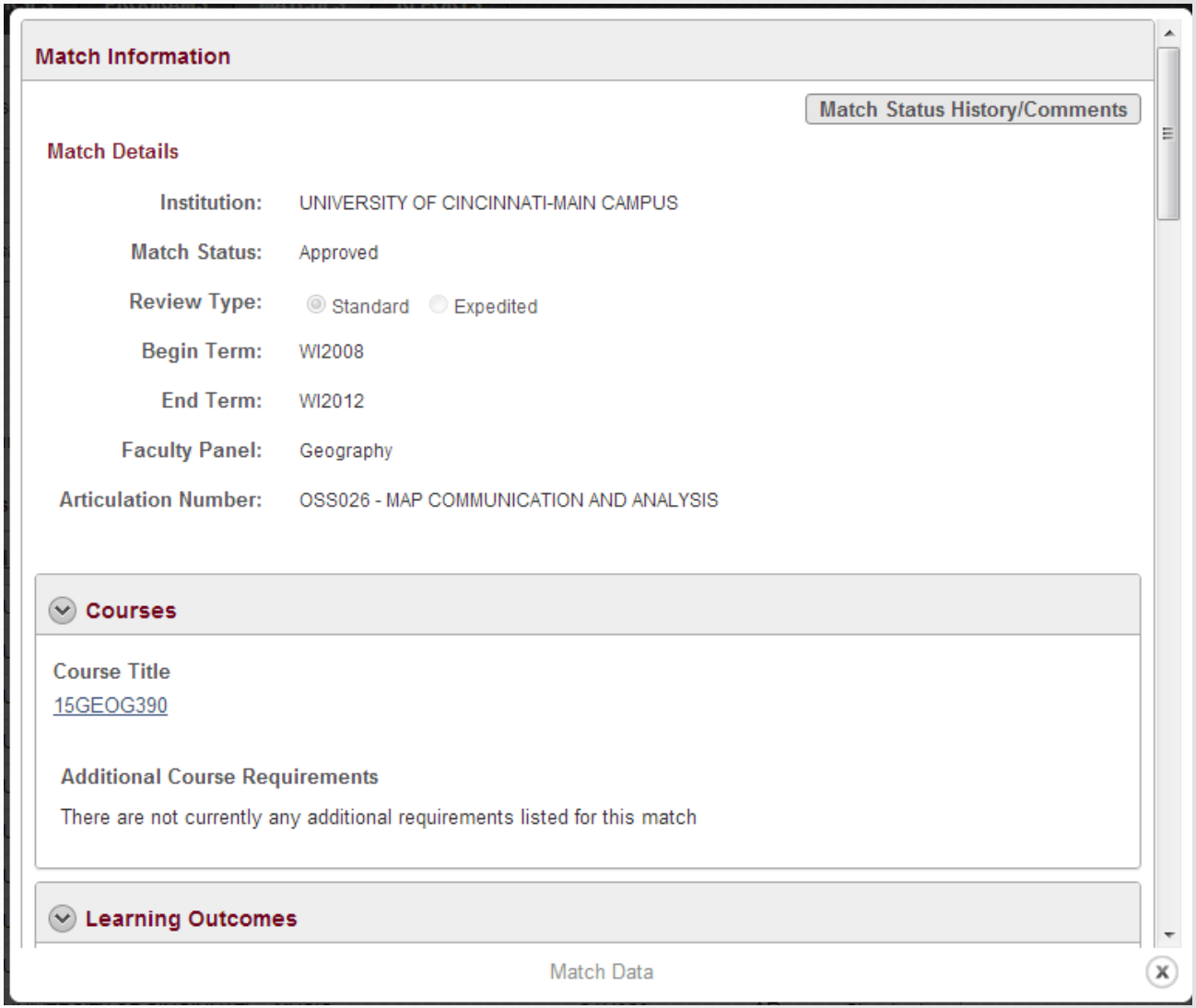
Coordinator Matches – Returned for Rework



Faculty Matches – Returned for Rework



Match Information



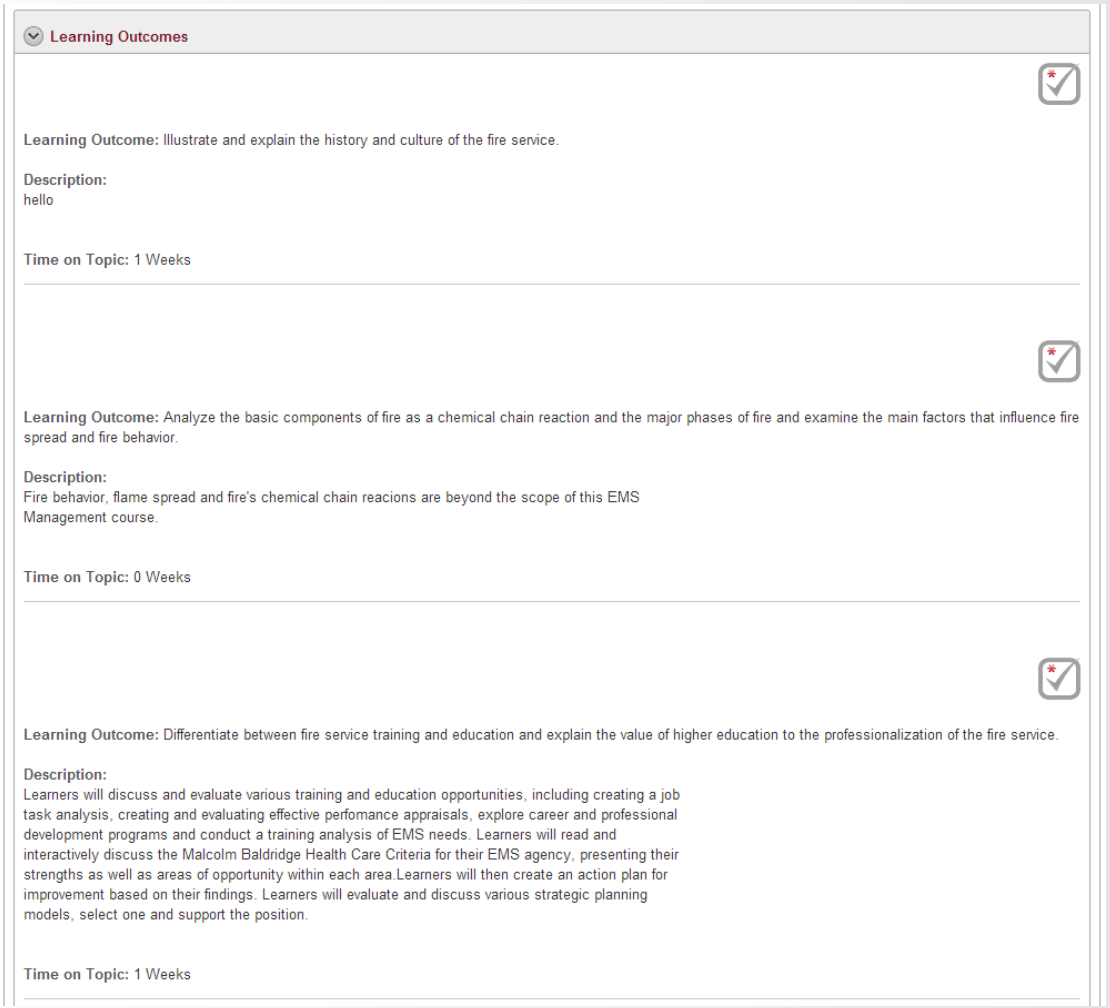
View a Match History & Comments

Match Status Comments

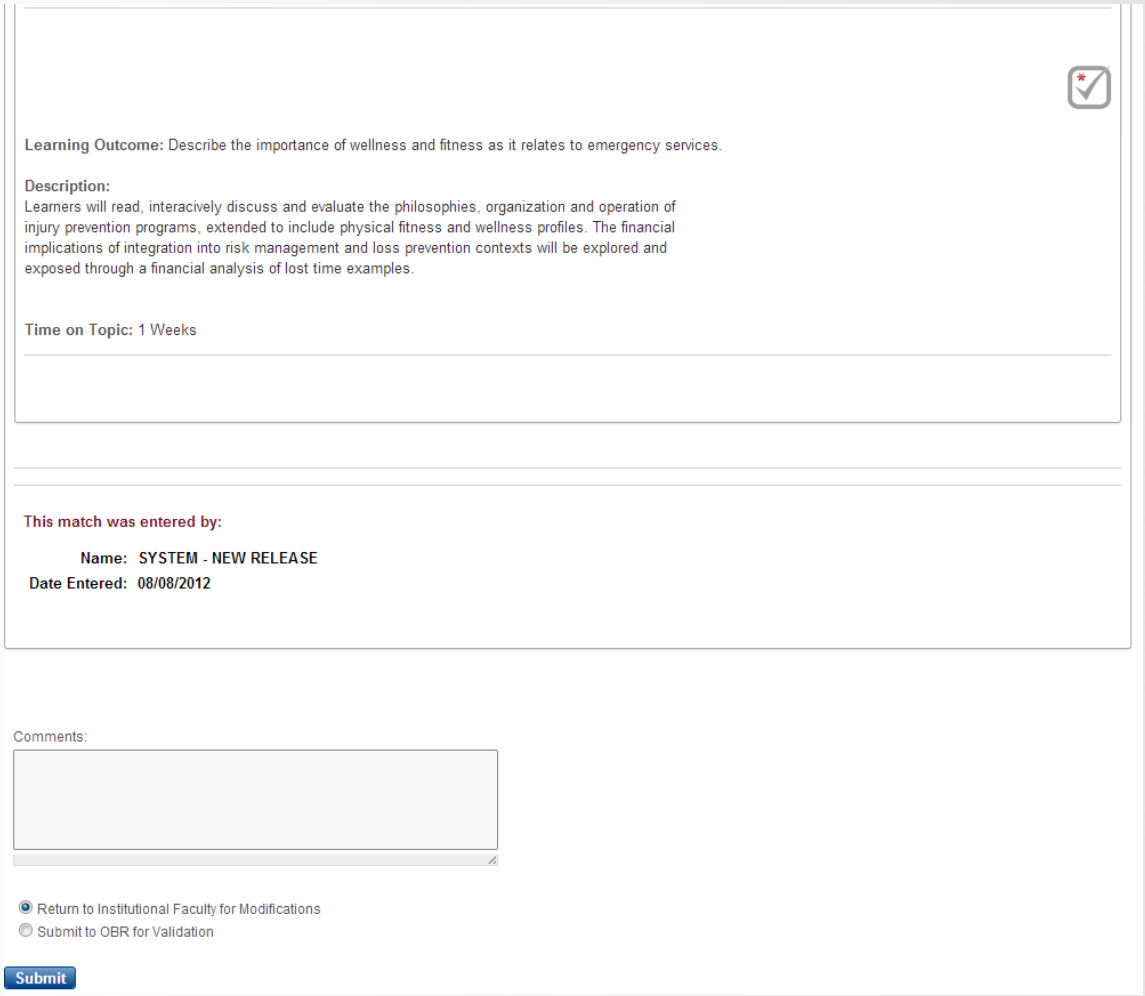
Status Updated On	Status Prior To Update	Status Changed By	Comment Added On	Status Changed To	Comment Added By	Status Comment
-	-	-	28-JUL-08 11:09:51 AM	Disapproved	SYSTEM	Second course lacks explicitly stated TAG outcomes and crse objectives are not clear
08-SEP-08 02:10:37 PM	Disapproved	cinccmsc	08-SEP-08 02:10:37 PM	Draft	cinccmsc	3745 - 15ANTH102 OSS001 disapproved; returned for rework.
07-JAN-09 02:19:58 PM	Draft	cinccmsc	07-JAN-09 02:19:58 PM	Error - Match Submitted in Error	cinccmsc	Resubmitted as new match entry - 5429 approved
09-AUG-12 03:15:54 PM	Error - Match Submitted in Error	SYSTEM	-	-	-	-
24-JAN-13 10:27:57 AM	Error - Match Submitted in Error	htsuchida	-	-	-	-
24-JAN-13 11:02:31 AM	Submitted to OBR Coordinator	htsuchida	-	-	-	-
24-JAN-13 11:09:02 AM	Submitted to Panel Lead	sincpanel1	-	-	-	-
24-JAN-13 11:33:01 AM	Submitted to Panel Members	sincpanel1	-	-	-	-
24-JAN-13 11:49:45 AM	Intermediary Disapproved	htsuchida	-	-	-	-
24-JAN-13 03:44:01 PM	Disapproved	cinccoord	24-JAN-13 03:44:01 PM	Error - Match Submitted in Error	cinccoord	Needs reviewed.
24-JAN-13 03:46:37 PM	Error - Match Submitted in Error	cinccoord	24-JAN-13 03:46:37 PM	Error - Match Submitted in Error	cinccoord	Needs to be reviewed.
11-MAR-13 04:12:59 PM	Error - Match Submitted in Error	htsuchida	-	-	-	-

1 - 12

Coordinator Matches - Match Resubmissions



Coordinator Matches - Match Resubmissions



No Need to Push Back Returned Matches to Faculty/Draft Status Anymore!

- Simply Edit the Course and/or Match

Contacts

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Helpful Websites

CEMS Support https://www.ohiohighered.org/transfer/cems

OTM Information https://www.ohiohighered.org/transfer/transfermodule

TAG Information https://www.ohiohighered.org/transfer/tag

CTAG Information https://www.ohiohighered.org/transfer/ctag

Reporting https://www.ohiohighered.org/transfer/reportingsystem

Calendar Conversion Information:

https://www.ohiohighered.org/calendar-conversion

Question & Answer